

## **Minutes of the Meeting of March 12, 2019**

Called to Order at 5:05

1. The Commissioners approved the Minutes for the Meetings of the February 26<sup>th</sup> meeting as amended.
2. Director Roy presented the bi-weekly report to the Commissioners. Commissioner Fox requested that Mr. Roy provide further information on the Raymond Road Water Treatment Facility 4Log recertification process with MassDEP. Mr. Roy stated that MassDEP has provided comments to the District's application submittal, including a request for sampling farther downstream from the water treatment plant, and that Tighe & Bond (Engineering Consultant) was preparing a clarification statement. Mr. Roy informed the Commissioners that the District received a Notice of Non-Compliance (NON) this past week because the District was 20 days late in sending out the required notification letters related to the Lead and Copper Rule sampling. There were no issues with the sampling or results other than being late in sending out notifications. The issue has been resolved and MassDEP was satisfied with the District's response.
3. Water Billing Issue/ 318 Dutton – A customer had submitted an abatement request, although the request was related to a hardship for paying a bill and late fee and not an issue with faulty plumbing or accidental overuse of water. The person responsible for the account had requested to attend the meeting and was on the agenda for 5:30 but never appeared at the meeting, which ran until 7:05. The Commissioners reviewed the request and commented that there appeared to be no reason for abatement. If there was indeed a hardship, then that can be addressed by staff and the consumer. Otherwise, the consumer is responsible for the balance due on the account.
4. Update on Disposition of 16 North Road – Director Roy informed the Commissioners that the District will be executing a contract with Anderson & Kreiger to provide services relating to the preparation of a purchase and sale agreement between the District and Quarry North.
5. Annual and Special District Meetings – Director Roy and Karen Moretti presented the updated draft Annual District meeting warrant, which was followed by a discussion on the articles and securing the location for the meeting. Several questions on wording of the warrant and logistics for the meeting will be reviewed by District Counsel Williams prior to the next Commissioners meeting, at which time the warrants are expected to be approved.
6. Commissioner Fox moved to conclude the open meeting and enter into executive session for the sole purpose of reviewing the minutes of the previous executive session and to return to open session for the purpose of adjournment. The motion was seconded by Commissioner Sheldon and approved by unanimous roll call.

No further discussions were held, meeting adjourned at 7:05 pm,

In attendance:

Robert H. Sheldon, Commissioner  
Robert Boyd, Commissioner  
Joshua M. Fox, Chairman

Tom Travers, Treasurer  
Karen Moretti, Assistant Treasurer  
Vincent J. Roy, Executive Director