

Minutes of the Meeting of April 23, 2019

Called to Order at 5:05

1. The Commissioners, Tom Travers, Renee Adams and Director Roy began the meeting at 199 Raymond Road for a walk-thru inspection of the Facility Upgrade Project. At the end of the walk- through the meeting reconvened to 345 Boston Post Road, Suite A at 5:30 p.m.
2. The Commissioners approved the Minutes for the Meetings of the April 10th meeting as amended.
3. Director Roy presented the bi-weekly report to the Commissioners. Commissioner Sheldon asked Mr. Roy for a further update on the 4-Log Certification. Mr. Roy stated that a new chlorine analyzer was installed and test pits had been dug to locate the 12 and 16-inch water mains. Mr. Sheldon asked Mr. Roy if he had received written approval from the DEP authorizing rerouting the water mains. Mr. Roy informed Mr. Sheldon that DEP had approved the proposed plan however 4-Log Certification will not be granted until all the work has been completed. Mr. Roy also informed the Commissioners that the District would be conducting its annual leak detection survey in early June. Treasurer Travers informed the Commissioners that Weston & Sampson has nearly expensed all of its budget under the contract to provide construction administration for the facility upgrade project. Mr. Roy stated that he would contact the OPM and Jeff Alberti of Weston & Sampson Wednesday morning to discuss this matter, with the position that the budget should not be increased. .
4. Commissioner Fox updated the Commissioners with ongoing discussions with the District's attorney regarding the Purchase and Sales Agreement for the disposition of 16 North Road. Director Roy presented the draft survey drawing depicting the proposed property line boundaries provided by Quarry North. Mr. Roy stated that he had questioned Chris Claussen of Quarry North of his knowledge of the Town set back requirements relative to the cell tower structure, building and fencing located on the District's property. Mr. Roy also stated that Mr. Claussen needed to check with Quarry North's attorney and would get back to him once he verified the requirements.
5. Director Roy updated the Commissioners with on-going discussions for the proposed cell tower lease extension with AT&T. Mr. Roy stated that he proposed a final offer to AT&T and is waiting for their response. Commissioner Boyd asked Mr. Roy if co-locators were part of the discussions. Mr. Roy stated they were not but would seek advice from our cell tower consultant, Ivan Pagecik.
6. Director Roy and the Commissioners discussed the logistics for the Annual and Special District Meetings.
7. The Commissioners tabled review of draft Cyber Security Policy until after the Annual District and Special Meetings.
8. Commissioner Sheldon moved to adjourn the meeting. The motion was seconded by Commissioner Fox and approved by unanimous roll call.

No further discussions were held, meeting adjourned at 7:12 pm.

In attendance:

Robert H. Sheldon, Commissioner
Robert Boyd, Commissioner
Joshua M. Fox, Chairman
Tom Travers, Treasurer
Karen Moretti, Assistant Treasurer
Renee Adams, Customer Service Manager
Vincent J. Roy, Executive Director