

## **Minutes of the Meeting of August 27, 2019**

Called to Order at 5:04 pm

1. The Commissioners deferred approving the Minutes of the August 13<sup>th</sup> Meeting to the next meeting scheduled for September 10, 2019.
2. Director Roy provided summaries of the results of RFPs 20-3 and 20-4. Mr. Roy stated that US Wireless, Inc. had been disqualified from both RFPs due to not meeting the minimum criteria as listed in each of the RFPs. Mr. Roy stated that because there was only one submittal for RFP 20-3, there would be no contract award.

The District received two submittals for RFP 20-4; AT&T and US Wireless. Director Roy reviewed the submittals with the Commissioners in de novo form pursuant to Commissioner Fox's request. With US Wireless being disqualified, Director Roy recommended that the District award the lease contract to AT&T (New Cingular Wireless PCS, LLC.) subject to a mutual agreeable lease. A motion was made to approve Mr. Roy's recommendations, duly seconded, and unanimously approved. Commissioner Fox requested that Mr. Roy consult with District Counsel to incorporate language within the lease agreement pertaining to Co-Locators.

3. Director Roy presented his bi-weekly report to the Commissioners. Commissioner Fox asked Mr. Roy to provide an update on the Morse Road water main project. Mr. Roy stated that the project was completed on Thursday, 8/23/19. He stated that Celco Construction is tentatively scheduled to begin work on Horse Pond Road on September 9, 2019. Mr. Roy also provided an update to the Sudbury Pizza issue with the Board of Health.
4. Director Roy deferred discussion on the Lease Extension for Wireless Communication Facility at Willis Hill Tank, pending further negotiations with AT&T.
5. Commission Fox moved to conclude the meeting. The motion made, duly seconded, and approved by unanimous roll call.

There being no further discussions the meeting adjourned at 6:28pm.

In attendance:

Robert Boyd, Chairman  
Joshua Fox, Commissioner  
Tom Travers, Treasurer  
Karen Moretti, Office Manager  
Vincent J. Roy, Executive Director  
Hale Haile, New Cingular Wireless PCS, LLC