

BOARD OF WATER COMMISSIONERS

MINUTES FOR THE MEETING OF

May 4, 2021

(Meeting held virtually via Zoom, with two attendees also being in person at the District office)

Chairman Fox announced at 5:00 PM that the virtual meeting was being recorded and asked each of the Commissioners to announce his name.

Members Present: Commissioner Robert H. Sheldon, and Commissioner Robert E. Boyd Jr. (attended in person), and Chairman Joshua M. Fox (attended remotely via Zoom).

Members Absent: None.

Others Present; District Moderator Craig Blake, District Treasurer Thomas S. Travers, Executive Director Vincent J. Roy, Assistant Treasurer Karen Moretti, and Customer Service Manager Renee Adams (all attended in person).

Chairman Fox requested that Commissioner Sheldon act as Interim Chairman for this meeting, to which Commissioner Sheldon accepted. Commissioner Sheldon confirmed attendees in attendance by polling the individuals. After determining that a quorum was present and the statutory requirements were met as to notice, Commissioner Sheldon called the meeting to order at 5:00 pm.

1. REVIEW THE MINUTES FROM THE APRIL 6th and APRIL 20th COMMISSIONERS MEETINGS:

The Commissioners approved the Minutes for the Meeting of April 6, 2021, as amended. The motion for approval was made by Commissioner Fox, duly seconded by Commissioner Boyd, and approved by roll call:

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Interim Chairman - Aye

Robert E. Boyd, Jr., Commissioner – Aye

The Commissioners approved the Minutes for the Meeting of April 20, 2021, as amended. The motion for approval was made by Chairman Fox, duly seconded by Commissioner Boyd, and approved by roll call:

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Interim Chairman - Aye

Robert E. Boyd, Jr., Commissioner - Aye

2. REVIEW DIRECTOR'S APRIL 2nd and APRIL 16th REPORTS:

Executive Director Roy presented his bi-weekly reports to the Board and addressed questions regarding the following topics:

Tanbark Road/Brook Clearing:

Commissioner Sheldon requested that Mr. Roy provide an update on the cleanup at the end of Tanbark Road. Mr. Roy stated that District staff cleaned the area using hand tools to remove silt from the brook and that he reported the clean-up to the Conservation Commission agent Lori Capone. Mr. Roy also stated that the Conservation Commission issued a Certificate of Compliance to the District on 4/27.

Hop Brook Beaver Dam:

Executive Director Roy updated the Commissioners on the Hop Brook beaver dam, stating that some beavers had been trapped and removed from the area. He also stated that the Conservation Commission issued an Order

of Conditions to the District for the dam removal and to conduct weekly monitoring of the area to minimize the risk for future activity.

PFAS Public Statement:

Commissioner Sheldon asked Mr. Roy if the office had received any comments or feedback regarding the recently released PFAS public statement in the Town Crier. Mr. Roy replied that he received an email from a Select Board member in support of the article.

Personnel Update:

Director Roy informed the Commissioners that two of the staff have been dealing with medical issues that may require surgery and would be out of work during recovery. Mr. Roy stated that it was necessary to modify the spring unidirectional flushing program to flushing only dead-end mains because of the staffing issues.

Commissioner Sheldon asked if the District needed to hire temporary help to fill any staffing needs. Mr. Roy responded that he believed this to be a short-term problem and that the District could work through without bringing on temporary personnel. He stated that one of the staff members currently out on military leave is expected back to work in mid-May and that the District maintains a stand-by list of contractors available on notice to assist the District with emergency main break and service leak events.

3. REVIEW OF ANNUAL MEETING WARRANTS AND EXPLANATIONS:

There was a lengthy discussion during the review of the 85th Annual and Special Meeting Warrant presentations, with minor changes being made to the PowerPoint presentation motion and article explanations.

Chairman Fox moved to adjourn the meeting. The motion was duly seconded and approved unanimously by roll call:

Robert H. Sheldon, Lieutenant Chairman - Aye
Robert E. Boyd Jr. Commissioner - Aye
Joshua A. Fox, Commissioner - Aye

There being no further discussions the meeting adjourned at 7:54 PM