



### APPLICATION FOR ABATEMENT

I, \_\_\_\_\_ of: \_\_\_\_\_  
Your Name Service Address

Mailing Address (if different): \_\_\_\_\_ Phone No: \_\_\_\_\_  
\_\_\_\_\_

Water Bill Amount: \_\_\_\_\_ Account No: \_\_\_\_\_

Request an abatement for the billing period of \_\_\_\_\_ due to the reasons stated below:  
Billing Period

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Customers who file an abatement application are required to have no prior outstanding Water bills (*including payment of penalties and interest, if applicable*).

- ▶ The customer must submit an **Application for Water Abatement Form** as to the cause of the leak.
- ▶ Household plumbing fixtures are required to be repaired/replaced by a Massachusetts licensed plumber (note; all plumbing work requires a plumbing permit); leaks caused by underground lawn-irrigation equipment are required to be repaired by an underground lawn-irrigation professional. Self-repair (DIY) is subject to approval by the Sudbury Water District Executive Director, Vincent Roy.
- ▶ The leak consumption must exceed 100% above the average usage for the preceding three years to qualify for an abatement.
- ▶ The abatement amount shall be calculated by the difference in steps above 100% usage. Consumption above this 100% will be calculated at Step 1.
- ▶ A signed and completed **Water Abatement Verification Form** must be submitted together with all supporting documentation i.e., work performed by your Massachusetts licensed plumber or underground lawn-irrigation professional, a copy of your receipt for replacement parts and materials.

If the required payment is not made before or at the time the application is submitted, late fees may accrue on any amount due over 30 days old.

The request for water abatement may be mailed via USPS to: Sudbury Water District, P.O. Box 111, Sudbury, Massachusetts 01776 or electronically forwarded to: [customerservice@sudburywater.com](mailto:customerservice@sudburywater.com).

Other information to support this application (*attach additional sheets if necessary*)

BELOW IS FOR OFFICIAL USE ONLY

- |                           |  |
|---------------------------|--|
| _____ Billing Error       | _____ Billing Period Exceeded 100 Days |
| _____ High Estimated Bill | _____ Faulty Operating Equipment       |
| _____ Meter Reading Error | _____ Extenuating Circumstances        |

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_



### ABATEMENT VERIFICATION FORM

I, \_\_\_\_\_ of: \_\_\_\_\_  
Your Name Plumbing /Irrigation Company Name

Mailing Address: \_\_\_\_\_ Phone No: \_\_\_\_\_  
\_\_\_\_\_

Have repaired a leak at: \_\_\_\_\_ On: \_\_\_\_\_  
Customers Address Date of Repair

Plumbing Permit No: \_\_\_\_\_  
For Job

Please check all that apply:

It is my professional opinion the water usage resulting from this plumbing / lawn irrigation issue resulted in water usage of: \_\_\_\_\_ gallons.

Please add any other additional information you feel is applicable to this incident. (Please use additional paper if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plumber's Signature: \_\_\_\_\_

License Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Underground Lawn

Irrigation Contractor's Signature: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

A copy of the Water Bill in question must be attached to the Application for Abatement along with a copy of the plumber's / lawn irrigation contractor's bill to receive abatement for water charge