

## Minutes of the Meeting of January 7, 2020

Called to Order at 5:03 pm

1. The Commissioners approved the Minutes for the Meeting of December 17<sup>th</sup> as amended. The motion was made, duly seconded, and approved by unanimous roll call.
2. Director Roy presented his bi-weekly report to the Commissioners and addressed questions regarding several topics:

Mr. Roy informed the Board that representatives of Sudbury Crossing Plaza (421-423 Boston Post Road) had submitted a proposal to the Board of Health for the installation of a waste water treatment facility. Mr. Roy stated that the Plaza is seeking to increase water-flow from 4,200 gallons per day to 10,000 gallons per day. Commissioner Sheldon requested for the District to require the property owner's to install a ground-water monitoring well north of the Raymond Road water supply wells for the purpose of monitoring waste mitigation. Mr. Roy confirmed that he would convey the District's position to the Plaza representatives.

Mr. Roy informed the Board that he had drafted a letter to the Secretary of Energy and Environmental Affairs on behalf of Quarry North in an effort to help facilitate the developer's Environmental Notification Form application approval process.

Mr. Roy notified the Board that installation of replacement overhead garage doors for the generator building was scheduled for Thursday January 9<sup>th</sup>. Mr. Roy noted that this task was the last item on the Facility Upgrade Project punch-list.

Mr. Roy reviewed the status of the Utility Billing Software with Commissioners. Mr. Roy noted that the project was on schedule and that remote staff training had begun. Mr. Roy anticipated that the new system would be fully operational by the end of February.

Mr. Roy informed the Board that Environmental Partners Group had begun working on the Water Master Plan.

Mr. Roy reviewed the Macone Property bankruptcy case with the Commissioners. Mr. Roy stated that he had contacted special District counsel Nina Pickering-Cook (A&K) to request that she prepare a summary of events for the land swap and asked the she submit a cost proposal for the work involved.

3. Mr. Roy presented AT & T's Lease Extension Proposal to the Board. Several points were addressed including procuring a release date for the cell tower lease co-locators, researching how cell tower companies generate revenue and determining who is responsible for the removal of a cell tower and its equipment at the end of a lease. Mr. Roy stated that he would confer with the District's cell tower consultant, Ivan Pagecik, who would report his findings to the Board at the next Commissioner's meeting. Mr. Roy stated that he would also survey other municipalities regarding their cell tower lease agreements. The Commissioners deferred further consideration of the lease extension proposal.
4. Commissioner Fox moved to conclude the meeting and move into Executive Session for the purpose of reviewing the executive session meeting minutes of December 17<sup>th</sup> and return to open session for the purpose of adjournment. The motion was seconded by Commissioner Sheldon, approved by unanimous roll call.

There being no further discussions the meeting adjourned at 6:18 p.m.

In attendance:

Robert Boyd, Chairman

Robert H. Sheldon, Commissioner

Joshua Fox, Commissioner

Thomas Travers, Treasurer

Renee M. Adams, Customer Service Manager

Vincent J. Roy, Executive Director