

## **Minutes of the Meeting of February 11, 2020**

Called to Order at 5:05 pm

1. The Commissioners approved the Minutes for the Meeting of January 22<sup>nd</sup> as amended. The motion was made, duly seconded, and approved by majority roll call.
2. Director Roy presented his bi-weekly report to the Commissioners and addressed questions regarding several topics:
  - Utility Billing Software: Mr. Roy informed the Board that post-launch beta testing of the new utility billing software was underway and that the go-live date was set for the Q4 (February-May) billing cycle.
  - Disposition of 16 North Road: Commissioner Fox asked for Mr. Roy to review the Quarry North Proposed Site Plan Review Meeting attended by District and Town Department managers. Mr. Roy stated that he had presented the District's concerns regarding the point of wastewater discharge and MassDEP Zone II requirements to Quarry North.
  - Raymond Road Parcel Survey: Commissioner Fox asked for Mr. Roy to provide an update of the Raymond Road parcel survey to the Board. Mr. Roy responded that the survey was awarded to Sullivan Connors & Associates and that the work was scheduled to begin within the next few weeks. Mr. Roy also stated the he had received confirmation from the Town that they would equally split the cost of the survey with the District.
  - Macone Property/Anderson Kreiger Memorandum: Mr. Roy provided a brief explanation of the Anderson Kreiger memorandum to the Board regarding the legal background of the Macone Property Transaction. Mr. Roy stated that he would be working with Ms. Pickering-Cook (AK) to clear the Parcel C title.
  - Water Management Act Permit: Mr. Roy informed the Commissioners that he had submitted the Districts Water Management Act Permit Renewal Order to the Department of Environmental Protection.
  - PFAS Sampling of the Public Water Supply: Mr. Roy informed the Commissioners that the District received sampling results from Alpha Analytical Laboratories. Mr. Roy reported that low levels of PFAS compounds were detected in the water supply and that results were below MassDEP's health advisory limits and the proposed State limit of 20 ppt. Mr. Roy informed the Board that the District would be conducting confirmation testing of the sources that pump water directly into the distribution system. He also stated he would draft a public statement to be review by the Board at the next Commissioners meeting.
3. Representatives of the Sudbury Crossing Plaza (421-423 Boston Post Road) presented an overview of the proposed waste water treatment facility to the Board. Mr. Roy stated that the design capacity is rated for 20,000 gallons per day and that the design plan is subject to approval by MassDEP. Commissioner Sheldon inquired about staffing the treatment plant. Sudbury Plaza stated that the facility was required to have a qualified operator on site two-hours per day five-days per week and that monitoring would be performed remotely via SCADA. Commissioner Sheldon asked when Sudbury Plaza planned to submit the Hydro geo and MEPA reports to MassDEP in which they responded that the plans would be filed in two weeks with an anticipated approval decision within 2-3 months. Mr. Roy informed Sudbury Plaza that the District would require review of the site plan and all permit applications prior to submittal to the MassDEP. Commissioner Sheldon added that the District would be need to be copied on all regulatory correspondence and lab results.

4. Mr. Roy presented the draft Warrant for the Fiscal Year 2021 Annual District Meeting to Board. Commissioner Sheldon recommended changes to the warrant. Mr. Roy stated that he would have the final draft ready for the next Commissioners meeting.
5. Discussion on the Lease Extension for Wireless Communication Facility at Willis Hill Tank was deferred until a later date.
6. Commissioner Fox moved to conclude the meeting for adjournment. The motion was seconded by Commissioner Sheldon, approved by unanimous roll call.

There being no further discussions the meeting adjourned at 7:15 p.m.

In attendance:

Robert Boyd, Chairman

Robert H. Sheldon, Commissioner

Joshua Fox, Commissioner

Renee Adams, Customer Service Manager

Vincent J. Roy, Executive Director

Bill Murphy, Board of Health Director

Dustin Pierce, Senior Project Manager Phillips Edison & Company

Gregory H. Clough, Vice President Phillips Edison & Company

Raymond Willis, PE Onsite Engineering, Inc.