

**BOARD OF WATER COMMISSIONERS**  
**MINUTES FOR THE MEETING OF**  
**FEBRUARY 24, 2020**  
**5:00 PM**

Sudbury Water District Administration Building • Conference Room • 199 Raymond Road

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The statutory requirements as to notice having been complied with, the meeting was convened at 5:02 p.m. in the Sudbury Water District Administration Building, Conference Room.

**Members Present:** Chairman Robert E. Boyd, Jr., Commissioner Joshua A. Fox and Commissioner Robert H. Sheldon.

**Others Present:** Treasurer Thomas Travers, Assistant Treasurer Karen A. Moretti, Customer Service Manager Renee M. Adams and Executive Director Vincent J. Roy.

Chairman Boyd called the meeting to order.

**1. EXECUTIVE SESSION**

Commissioner Fox motioned to move directly into Executive Session, Exception 6. For the purpose of discussing subject matter relating to the proposed CSX Corridor Acquisition and to immediately return to an open meeting session after the Executive Session has concluded. The chair confirming that having discussion in an open meeting may have a detrimental effect on the negotiating position of the public body. The motion was made, duly seconded, and approved by unanimous roll call:

Chairman Robert E. Boyd  
Commissioner Joshua A. Fox  
Commissioner Robert H. Sheldon

Open session reconvened at 6:20 p.m.

**2. REVIEW MEETING MINUTES**

The Commissioners approved the Minutes for the Meeting of January 22, 2020 as amended and the Minutes for the Meeting of February 11, 2020 as written. The motion was made, duly seconded, and approved by unanimous roll call.

**3. DIRECTORS BI-WEEKLY REPORT**

Director Roy presented his bi-weekly report to the Board and addressed questions regarding several topics:

- Mr. Roy informed the Board that the District was in receipt of a Letter of Free Cash issued by the Department of Revenue certifying that \$2,106,384.00 in free cash funding was available for budgeting purposes.
- Mr. Roy informed the Board that the results for the District's MassDEP sanitary survey had been received and no violations were documented.
- Mr. Roy presented a request to the Commissioners from William Henchy, legal counsel for Quarry North Road LLC regarding the conveyance of the North Road parcel. Mr. Henchy asked that the Board confirm that the conveyance between Quarry North Road, LLC and the District will not be subject to any delay caused by the need for MassDEP approval for the transfer of 8.82 acres of land from the Town to the District. Commissioner Fox commented that he saw no reason

for delay in the conveyance of the North Road parcel to the District as MassDEP has not made the sale contingent to the acquisition of land from the Town of Sudbury.

**4. FISCAL YEAR 2021 BUDGET**

Mr. Roy presented the fiscal year 2021 final budget to the Commissioners. The Commissioners reviewed the final draft. The motion to approve was duly seconded, and approval was unanimous.

**5. PROPOSED WATER RATE INCREASE**

Director Roy presented proposed water rate increase options to the Board. Mr. Roy stated that the proposed rate would go into effect upon the Q4 billing cycle. Mr. Roy addressed questions from the Board and Treasurer Travers regarding the proposed rate options. Commissioner Sheldon moved to raise water rates by 3 percent. The motion was seconded and passed unanimously.

**6. AT&T DRAFT LEASE EXTENSION**

No movement, discussion tabled until the next Commissioners meeting.

Commissioner Sheldon moved to conclude the meeting for adjournment. The motion was seconded by Chairman Boyd, approved by unanimous roll call.

There being no further discussions the meeting adjourned at 6:51 p.m.