

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
August 25, 2020

The statutory requirements as to notice having been complied with, the meeting was convened at 5:20 PM.

Members Present: Chairman Joshua M. Fox, Commissioner Robert H. Sheldon and Commissioner Robert E. Boyd, Jr.

Members Absent: None.

Others Present: Office Manager Karen Moretti, Executive Director Vincent J. Roy, and via Zoom; Treasurer Thomas S. Travers and Mrs. Medha Inamdar of 341 Marrewtt Road, Lexington MA 02421 representing her parents of 6 Old County Road, Unit 35.

Chairman Fox called the meeting to order.

1. REVIEW MEETING MINUTES

The Commissioners approved the Minutes for the Meeting of July 28, 2020 as amended. The motion for approval was made, duly seconded, and approved by unanimous roll call:

Joshua A. Fox, Chairman

Robert H. Sheldon, Commissioner

Robert E. Boyd, Jr., Commissioner

2. DIRECTORS BI-WEEKLY REPORTS

Director Roy presented his bi-weekly report to the Board and addressed questions regarding several topics:

Codjer Lane Water Main Replacement Project

Commissioner Sheldon asked Mr. Roy if there had been any delays due to ledge or any other unforeseen circumstances that would slow the progress. Mr. Roy replied that the contractor encountered large boulders during the initial phase but was progressing on schedule. Commissioner Sheldon also requested that Mr. Roy speak with the Police detail officers regarding traffic management and to ensure that their communicating with local traffic as to the detour route.

PFAS Sampling Results

Mr. Roy informed the Commissioners that PFAS analysis for samples taken on July 20th resulted in slight increases at the Raymond Road and East Street Water Treatment Plants and slight decreases at Wells 4 and 6. Commissioner Sheldon questioned the difference between the treatment plants vs the wells and the possibility that the increase may be due to something within the treatment process. Commissioner Sheldon requested that Mr. Roy consult with Blake Martin of Weston & Sampson and Jen Pederson of MWWA regarding the results.

Cyber Security Alert

Mr. Roy informed the Commissioners that the District received an alert Cyber Security message from TCG Network Services (IT Consultant) that several IP addresses had been detected trying to infiltrate the District's network firewall. Mr. Roy stated that the District would be upgrading the firewall to the SCADA system and was in the process of receiving cost estimates to better secure desk tops computers, lap top computers, tablet, and cell phones.

Water Restriction

Mr. Roy informed the Commissioners that the Secretary of Energy and Environmental Affairs had issued a significant drought declaration for the entire state on August 13, which prompted his decision to issue the increased outdoor water restriction notice for the Sudbury Water District the following day, August 14th. Mr. Roy also stated that because of the lack of rainfall, the current water restriction would likely remain in place until September 30th.

3. VOTE TO TRANSFER FUNDS FROM EMERGENCY RESERVE ACCOUNT

Mr. Roy presented a brief overview of the request to transfer funds from the Emergency Reserve Account. Mr. Roy stated that the transfer of funds was needed to balance out the Well Repair, Replacement & Redevelopment and General Extension accounts for the closing of the FY 2020 budget.

Chairman Fox motioned to approve the transfer of funds from the Emergency Reserve for the purpose of balancing accounts for the closing of the FY 2020 budget. The motion was seconded by Commissioner Sheldon and approved by unanimous roll call:

Joshua A. Fox, Chairman
Robert H. Sheldon, Commissioner
Robert E. Boyd, Jr., Commissioner

4. 6 Old Colony Road – Appeal Decision for Water Abatement Amount

Mr. Roy presented a brief overview of an abatement appeal request for 6 Old County Road, Unit 35. Mr. Roy stated that the resident was appealing an abatement amount that he approved on July 8, 2020. Mr. Roy also stated that the applicant met all policy requirements so he approved the abatement amount per policy allotment. Speaking on behalf of her parents, Mrs. Medha Inamdar then presented a request for an additional abatement amount due to extenuating circumstances related to Covid-19 and economic hardship. Mrs. Inamdar stated that her parents experienced a long delay in a hiring plumber who would respect social distancing for her elderly parents and therefore were forced to drastically overpay to repair an internal plumbing leak within their home because of pandemic crises. Mrs. Inamdar emphasized that her parents were of limited income and that the amount due was beyond their financial means. Chairman Fox motioned to grant an additional abatement due to extenuating circumstances equal to the cost of the plumbers invoice and to also allow for the charges to be divided into four payments to be disbursed over the course of one-year.

The motion was seconded by Commissioner Sheldon and approved by unanimous roll call:

Joshua A. Fox, Chairman
Robert H. Sheldon, Commissioner
Robert E. Boyd, Jr., Commissioner

Chairman Fox moved to conclude the open meeting and to move into executive session for the purpose of discussing deployment strategies with respect to cyber security. The chair confirmed that having discussion in an open meeting may have a detrimental effect on infrastructure security pursuant to General Laws chapter 30A, §21(a) (exception 4). The motion was seconded by Commissioner Sheldon and approved by unanimous roll call:

Joshua A. Fox, Chairman
Robert H. Sheldon, Commissioner
Robert E. Boyd, Jr., Commissioner

There being no further discussions the meeting adjourned at 6:27 PM.