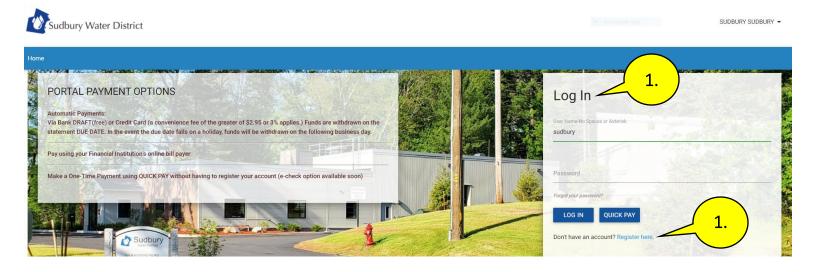
## Visit: Our CUSTOMER WEB PORTAL

## STEP 1. Log In

Existing Users ► New Users ►

Existing Users **b** LOG IN with your username and password

click Register here, to create a username and password. Once complete use your credentials to Log In and access your account information



STEP 2. HELP menu	Help
<ul> <li>Payment &amp; Billing sub-menu</li> <li>click I want to view my account history</li> </ul>	<ul> <li>Payment &amp; Billing</li> <li>I want to view my account history</li> <li>Account Management</li> <li>I want to register a new account</li> <li>User Profile</li> <li>I want to change my password</li> <li>I want to change my communication preferences</li> </ul>

## STEP 3. DETAILED ACCOUNT HISTORY menu

Select START DATE, Set the START DATE back Two-Calendar Year's click OK			Tuesday AUG						
Detailed Account History	SEARCH				<b>28</b> 2020				
		•	Augu	st	~	2020	0 ~		
Water statements are sent Quarterly.		S	Μ	Т	W	Т	F	S 1	
8-consecutive statements or two-years of use data is required for your Title 5 Inspection!		2	3	4	5	6	7	8	
required for your fille 5 inspection:		9 16	10	11	12 19	13 20	14 21	15 22	
		23	24	25	26	27	28	29	
		30 TOD	31 <b>AY</b>		CLE	AR		ок	

3.

## STEP 4. OPEN STATEMENT PDF(s)

Start Date 08/28/2020		End Date 09/28/2021	
	Date	Туре	Amount
	9/14/2021	Payment	(\$137.20)
	8/31/2021	Charge	\$137.20
	6/11/2021	Payment	(\$112.00)
	6/1/2021	Charge	\$112.00
	3/12/2021	Payment	(\$104.22)
	3/1/2021	Charge	\$104.22
	1/5/2021	Payment	(\$116.58)
B	12/3/2020	Charge	\$116.58

- click the PDF icon to open statement
- Print or Download the PDF
- Repeat Step 4. Until you have 8-statements (twoyears of data)

4.

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		QUARTERLY I	NVOICE	Rectangula	C hip
		QUANTENEL			
	Bill Date		Augu	ust 31, 2021	
Condlease Materia District	Account Number				
Sudbury Water District	Location Number				
	Location Address				
199 Raymond Road * P.O. Box 111* Sudbury, MA 01776	TOTAL DUE			\$137.20	
	DUE DATE			ber 30, 2021	
John & Mary Doe		ay This Invoice Onl for E-Bill at Sudbur			
199 Raymond Road	SUD	BURY WATER DISTRICT'S BU			
Sudbury, MA 01776		Monday - Friday 9/ Phone 978 - 443-6602 * F			
		E-mail: customerservice@			
		Website: Sudbury	Water.com		
	Submit your (	NAME OR ADDRESS	CHANGE?	om	
	Subinit your	equest via e-main to. custor	nerser neeg sooon ywater te		
USAGE HISTORY		SUMMARY OF	CHARGES		Each Statement has a
28К	RATE IS 1,000 GALLONS K=1,000			METER USAGE	
24К	TIER	RATE	GALLONS USED		IVIETER USAGE
20K	T1 1K - 10K	\$5.25	10000	52.50	OVERVIEW SECTION
16K 8	T2 >10K - 20K T3 >20K - 30K	\$6.30 \$0.00	9000	56.70 0.00	
12K 8	T4 >30K - 40K	\$0.00	0	0.00	
Na 10 10 10 10 10 10 10 10 10 10 10 10 10	T5 >40K - 50K	\$0.00	0	0.00	Comico Dotos
4K	T6 >50K - 60K	\$0.00	0	0.00	Service Dates,
	T7 >60K	\$0.00	0 19000	0.00	Previous/Current
Gallon Dec Mar Jun Aug Previous Year Current Year	BALANCE FORWARD		19000		•
	QUARTERLY BASE CHAI	RGE			Readings and
METER USAGE OVERVIEW Current Service Period: 05/18/2021 to 08/16/2021	WATER CHARGE				Usage/Gallons
Previous Current Usage					Osage/ Gallons
Reading Reading Gallons	TOTAL AMOUNT DUE				
633 652 19000					
Annual Mandatory Non-Essential Outdoor Wa	ter Use Restriction May	1-September 30			
Learn More at Sudb	uryWater.com				
Keep this portion for your records • Visit SudburyWater.com	for a complete list of rates, fe	es, rules, and regulations.			

PLEASE RETURN THIS BOTTOM PORTION OF THE BILL WITH YOUR PAYMENT IF PAYING BY MAIL.