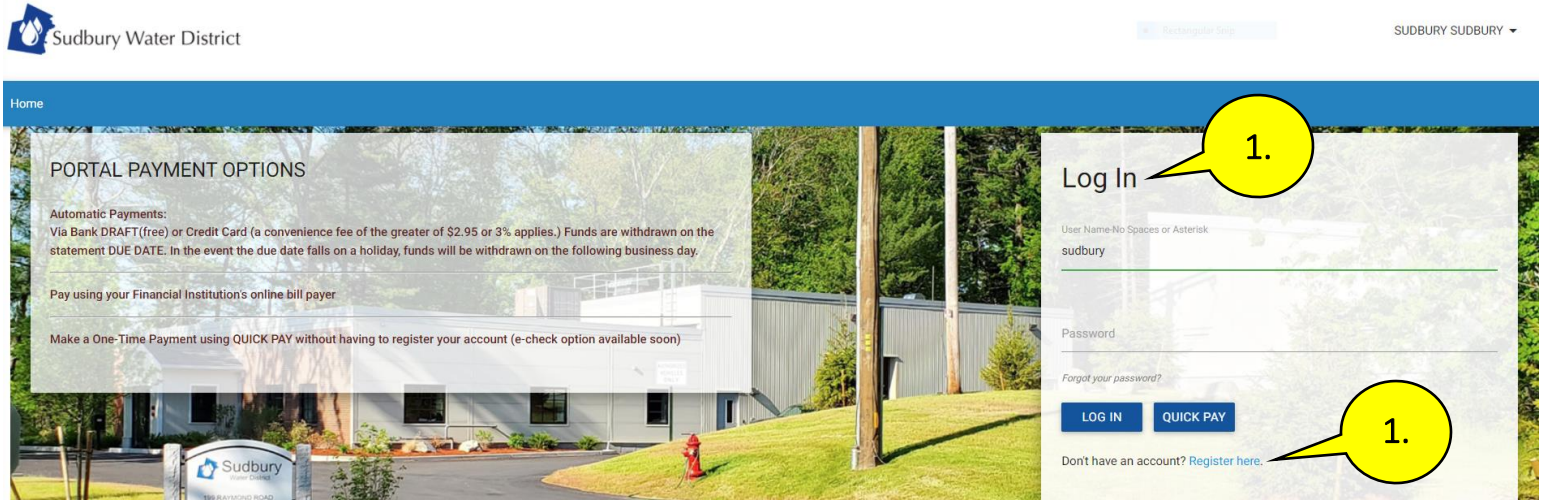


Visit: Our [CUSTOMER WEB PORTAL](#)

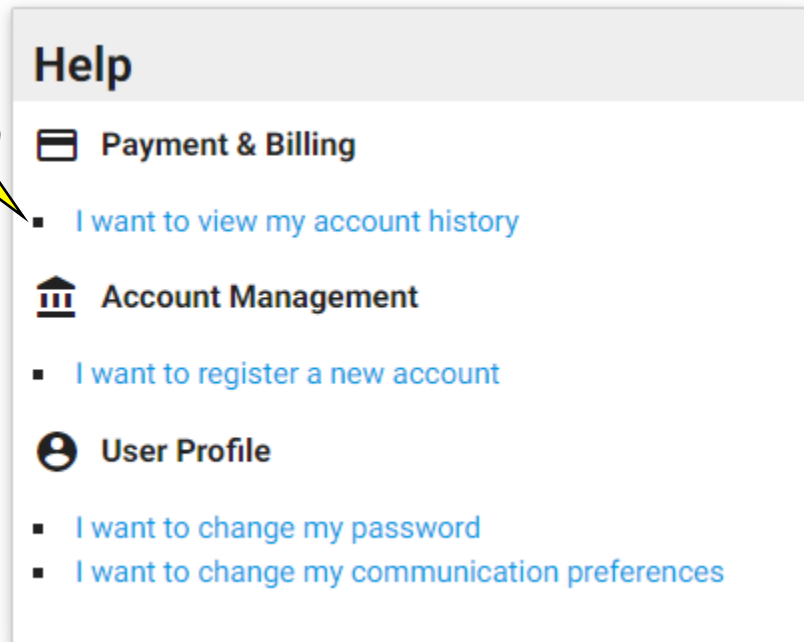
STEP 1. Log In

- Existing Users ► **LOG IN** with your username and password
- New Users ► click **Register here**, to create a username and password. Once complete use your credentials to Log In and access your account information



STEP 2. HELP menu

- Payment & Billing sub-menu
- click **I want to view my account history**

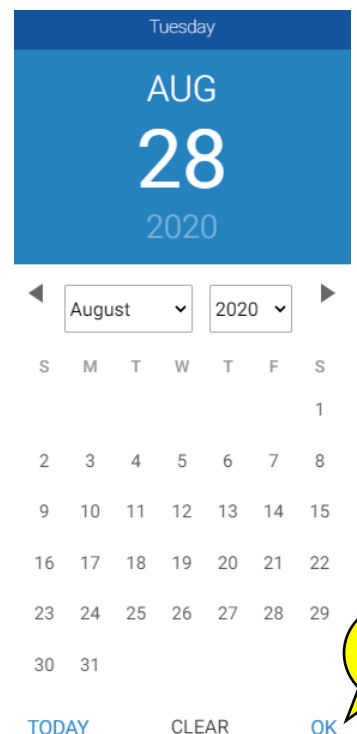


STEP 3. DETAILED ACCOUNT HISTORY menu

- Select **START DATE**, Set the START DATE back **Two-Calendar Year's**
- click **OK**

Detailed Account History

Start Date 3. End Date 09/28/2021











**Water statements are sent Quarterly.
8-consecutive statements or two-years of use data is
required for your Title 5 Inspection!**

STEP 4. OPEN STATEMENT PDF(S)

Start Date
08/28/2020


End Date
09/28/2021

	Date	Type	Amount
	9/14/2021	Payment	(\$137.20)
	8/31/2021	Charge	\$137.20
	6/11/2021	Payment	(\$112.00)
	6/1/2021	Charge	\$112.00
	3/12/2021	Payment	(\$104.22)
	3/1/2021	Charge	\$104.22
	1/5/2021	Payment	(\$116.58)
	12/3/2020	Charge	\$116.58

4.

- ▶ click the PDF icon to open statement
- ▶ Print or Download the PDF
- ▶ Repeat Step 4. Until you have 8-statements (two-years of data)

4.



Sudbury Water District
199 Raymond Road * P.O. Box 111 * Sudbury, MA 01776

John & Mary Doe
199 Raymond Road
Sudbury, MA 01776

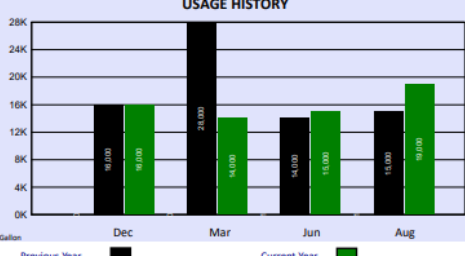
QUARTERLY INVOICE

Bill Date	August 31, 2021
Account Number	
Location Number	
Location Address	
TOTAL DUE	\$137.20
DUE DATE	September 30, 2021

Pay This Invoice Online or Sign Up
for E-Bill at SudburyWater.com!

SUDBURY WATER DISTRICT'S BUSINESS OFFICE HOURS
Monday - Friday 9AM - 3PM
Phone 978 - 443-6602 * Fax 978-443-9587
E-mail: customerservice@sudburywater.com
Website: SudburyWater.com
NAME OR ADDRESS CHANGE?
Submit your request via e-mail to: customerservice@sudburywater.com

USAGE HISTORY



Month	Previous Year (Gallons)	Current Year (Gallons)
Dec	16,000	16,000
Mar	26,000	14,000
Jun	14,000	15,000
Aug	15,000	19,000

METER USAGE OVERVIEW

Current Service Period: 05/18/2021 to 08/16/2021

Previous Reading	Current Reading	Usage Gallons
633	652	19000

Annual Mandatory Non-Essential Outdoor Water Use Restriction May 1-September 30
Learn More at SudburyWater.com
Keep this portion for your records • Visit SudburyWater.com for a complete list of rates, fees, rules, and regulations.

PLEASE RETURN THIS BOTTOM PORTION OF THE BILL WITH YOUR PAYMENT IF PAYING BY MAIL.

Each Statement has a METER USAGE OVERVIEW SECTION

Service Dates, Previous/Current Readings and Usage/Gallons