

## BOARD OF WATER COMMISSIONERS

### MINUTES FOR THE MEETING OF November 2, 2021

*(Meeting held virtually via Zoom, but all seven attendees were in person in the District Conference Room. No participants attended via Zoom.)*

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Chairman Sheldon called the meeting to order at 5:04 p.m. and announced that the virtual meeting was being recorded and asked for each of the Board members to state their name for the record by roll call:

**Board Members Present:** Robert H. Sheldon, Commissioner and Chairman - Present, Robert E. Boyd, Jr., Commissioner - Present, and Joshua M. Fox, Commissioner - Present.

**Board Members Absent:** None.

**Others Present:** Thomas S. Travers, Treasurer; Vincent J. Roy, Executive Director; Karen A. Moretti, Assistant Treasurer and Renee M. Adams, Customer Service Manager.

#### **1. REVIEW THE MINUTES FROM THE OCTOBER 19<sup>th</sup> COMMISSIONERS MEETING:**

The Commissioners approved the Minutes for the Meeting of October 19, 2021, as amended. The motion for approval was made by Commissioner Fox and duly seconded by Chairman Sheldon, and approved unanimously by roll call:

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Commissioner and Chairman - Aye

Robert E. Boyd, Jr. – Commissioner - Abstained (absent from the October 19<sup>th</sup> meeting.)

#### **2. REVIEW THE DIRECTOR'S OCTOBER 29<sup>th</sup> REPORT:**

Executive Director Roy presented his bi-weekly report to the Board and addressed questions regarding the following topics:

##### ***PFAS Mitigation Project/Preliminary Design:***

Chairman Sheldon commented that the most recent PFAS levels were slightly elevated from the previous month. Mr. Roy stated that although the PFAS concentration levels were higher, the results remain below the MCL of 20 parts per trillion. Mr. Roy also stated that the District was still waiting for approval for the temporary treatment solution plan submitted to MassDEP. Mr. Roy also informed the Board that he had ordered material from EJ Prescott for both the temporary treatment solution and the Raymond Road WTP permanent solution in anticipation of MassDEP's approval of the plan.

##### ***Other Water Related Tasks:***

Mr. Roy informed the Board that landscaping and paving from the water main breaks on Evergreen Road and Robert Best Road had been completed and that water main flushing was underway in the northern quadrant of town. Commissioner Boyd asked Mr. Roy if the District had sent out Rave Alert notifications for the recent projects because he had not received an alert. Mr. Roy responded that the District had been sending alerts out for all major projects and asked Mrs. Adams to contact the Town's Rave Alert administrator, Mark Thompson, to check the status of the Board members' enrollment with the service. Commissioner Boyd also requested that Mrs. Adams ask Mr. Thompson to add Fire-All to the Rave Alert Notification System, to which she agreed. Commissioner Boyd suggested to Mr. Roy to consider investing in an electronic variable message board as

another means of communication for District consumers. Mr. Roy responded that he would research the cost and availability for next fiscal year.

**3. DISCUSSION ON EMPLOYEE POLICY HANDBOOK:**

Following a lengthy discussion about the District's Employee Policy Handbook, the Commissioners agreed to defer recommendations for changes until a later meeting.

Chairman Sheldon moved to adjourn the meeting. The motion was duly seconded and approved unanimously by roll call:

Robert E. Boyd, Jr., Commissioner. - Aye

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Commissioner and Chairman - Aye

There being no further discussion the meeting adjourned at 7:16 p.m.