

BOARD OF WATER COMMISSIONERS

MINUTES FOR THE MEETING OF January 11, 2022

(Virtual Meeting)

Chairman Sheldon called the virtual meeting to order at 5:01 p.m. and announced that the virtual meeting was being recorded and asked for each of the Board members to state their name for the record by roll call:

Board Members Present: Robert E. Boyd, Jr., Commissioner – Present; Joshua M. Fox, Commissioner, Present; and Robert H. Sheldon, Commissioner and Chairman - Present.

Board Members Absent: None

Others Present: Thomas S. Travers, Treasurer; Vincent J. Roy, Executive Director; Karen A. Moretti, Assistant Treasurer; Renee M. Adams, Customer Service Manager; Tony Roselli, Managing Partner of Roselli, Clark & Associates, CPA's; Chris Claussen, Owner, Quarry North, LLC; William Henchy, Legal Counsel for Quarry North, LLC; and Lawson Williams, District Counsel via phone line.

1. REVIEW THE MINUTES FROM THE DECEMBER 14th COMMISSIONERS MEETING:

The Commissioners approved the Minutes for the Meeting of December 14, 2021, as amended. The motion for approval was made by Commissioner Fox and duly seconded by Commissioner Boyd, and approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner - Aye
Joshua M. Fox, Commissioner - Aye
Robert H. Sheldon, Commissioner and Chairman - Aye

2. REVIEW THE DIRECTOR'S JANUARY 7th BI-WEEKLY REPORT:

Executive Director Roy presented his bi-weekly report to the Board and addressed questions regarding the following topics:

PFAS Update:

Chairman Sheldon asked Mr. Roy if MassDEP was satisfied with Phase I of the project. Mr. Roy responded that MassDEP had drafted a signature letter for the project's approval and that the District was waiting for MassDEP's final signature. Mr. Roy also informed the Commissioners that the project vendor (EJ Prescott) had requested to swap the butterfly valve out with an OS&Y valve due to shipping delays. Mr. Roy stated that he had submitted the vendor's request to the project's engineer, Weston & Sampson, for their comment and was waiting for their response.

Quarterly Billing:

Mr. Roy informed the Board that receivables were now less than \$200,000.00.

S&P Global Bond Rating:

Mr. Roy informed the Board that a phone conference was scheduled for Thursday, January 20th with representatives from S&P Global (S&P) to discuss the District's Bond Rating Status. Mr. Roy stated that in addition to himself and representatives of S&P, Mr. Travers, Mrs. Moretti, Mr. Roselli (District CPA) and representatives of the bonding agency, Hilltop Security would all be attending the phone conference.

3. PRESENTATION OF FY 2021 FINANCIAL AUDIT REPORT:

Mr. Roselli, of Roselli, Clark & Associates (District Auditors) presented the 2021 Audit Report to the Commissioners. Items discussed included the District's Statement of Net Position, Balance Sheet and Pension Liability, which were all very solvent. Mr. Roselli stated that the District's financial status was excellent. His only recommendation was that the District implement a Fraud & Ethics Policy within the next fiscal year and add the policy to the employee manual.

4. PETITION ARTICLE OF QUARRY NORTH FOR EXPANSION OF WATER SERVICE:

William Henchy, attorney representing Quarry North, LLC provided a brief overview of Quarry North's petition article for extension of water service to a portion of the former Melone property that is located in Concord. Mr. Henchy also stated that the water service request would be for six lots and for fire protection. Commissioner Sheldon asked Attorney Williams if the Commissioners were obligated to vote to approve the petition to be included on the Warrant, to which Mr. Williams responded that the Commissioners were not obligated to take a position at this time. Mr. Claussen asked if the Commissioners would be co-sponsors of the article at the Annual District Meeting, to which Attorney Williams responded that this is a citizen's petition and needs to be presented by the petitioning party. Mr. Claussen also asked about procedures at an Annual District Meeting for petition articles. Director Roy, the Commissioners, and Attorney Williams responded by explaining the District's procedures.

Conclusion of Open Meeting:

Commissioner Fox moved to conclude the open meeting and to move into executive session under Exception 2 of the Open Meeting Law, to conduct a strategy session in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with union personnel, or anything relative thereto, and Exemption 3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares and to not return to the Open Session at the conclusion of the Executive Session. The motion was duly seconded. Chairman Sheldon declared that an open meeting may have a detrimental effect on the bargaining or litigation position of the Commissioners. The motion was subsequently approved unanimously by roll call:

Robert E. Boyd, Jr., Commissioner - Aye
Robert H. Sheldon, Commissioner and Chairman – Aye
Joshua M. Fox, Commissioner - Aye

There being no further discussion the meeting adjourned at 6:40 p.m.