

BOARD OF WATER COMMISSIONERS

MINUTES FOR THE MEETING OF February 8, 2022

(Virtual Meeting)

Chairman Sheldon called the virtual meeting to order at 5:00 p.m., announced that the virtual meeting was being recorded, and asked for each of the Board members to state their name for the record by roll call:

Board Members Present: Robert E. Boyd, Jr., Commissioner - Present; Joshua M. Fox, Commissioner - Present; and Robert H. Sheldon, Commissioner and Chairman - Present.

Board Members Absent: None.

Others Present: Thomas S. Travers, Treasurer; Vincent J. Roy, Executive Director; Renee M. Adams, Customer Service Manager and Karen Moretti, Assistant Treasurer.

1. REVIEW THE MINUTES FROM THE JANUARY 25th COMMISSIONERS MEETING:

The Commissioners approved the Minutes for the Meeting of January 25, 2022, as amended. The motion for approval was made by Commissioner Boyd and duly seconded by Commissioner Fox, and approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner - Aye
Joshua M. Fox, Commissioner - Aye
Robert H. Sheldon, Commissioner and Chairman - Aye

2. REVIEW THE DIRECTOR'S FEBRUARY 4th BI-WEEKLY REPORT:

Executive Director Roy presented his bi-weekly report to the Board and addressed questions regarding the following topics:

Fairbanks Community Center Project

Director Roy stated that both he and Chairman Sheldon had drafted a Memorandum of Understanding (M.O.U.) proposal letter to Henry Hayes, Sudbury's Town Manager for the Fairbank Community Center project, and the responsibilities and costs related to relocating the water main. Mr. Roy stated that the cost of the water main portion of the project is approximately \$260,000, which includes removal and disposal of the old 10-inch asbestos cement water main. Mr. Roy stated that the District's proposed contribution is about \$75,000. The draft has been presented to Town Manager Henry Hayes and Select Board Chair Jennifer Roberts for their review. Mr. Roy also informed the Commissioners that the next meeting to discuss this topic is scheduled for Monday, February 14th and that both he and Chairman Sheldon would be representing the District to discuss the matter with the Town Manager and the Select Board Chair.

There were no further questions regarding the Director's report.

3. PRESENTATION OF FY23 DRAFT BUDGET:

Director Roy presented the FY23 draft budget to the Commissioners for their review. Several specific line items were discussed, and the final approval of the budget was deferred to the next scheduled Commissioners meeting, pending some updates from Mr. Roy.

Conclusion of Open Meeting:

Chairman Sheldon moved to adjourn the meeting, the motion was duly seconded and approved unanimously by roll call:

Robert H. Sheldon, Chairman and Commissioner - Aye

Joshua A. Fox, Chairman - Aye

Robert E. Boyd, Jr., Commissioner - Aye

There being no further discussion the meeting adjourned at 6:30 p.m.