

BOARD OF WATER COMMISSIONERS

MINUTES FOR THE MEETING OF February 22, 2022

(Virtual Meeting)

Chairman Sheldon called the virtual meeting to order at 5:08 p.m., announced that the virtual meeting was being recorded, and asked for each of the Board members to state their name for the record by roll call:

Board Members Present: Robert E. Boyd, Jr., Commissioner - Present; and Robert H. Sheldon, Commissioner and Chairman - Present.

Board Members Absent: Joshua M. Fox, Commissioner

Others Present: Thomas S. Travers, Treasurer; Vincent J. Roy, Executive Director; and Renee M. Adams, Customer Service Manager.

1. REVIEW THE MINUTES FROM THE FEBRUARY 8th COMMISSIONERS MEETING:

The Commissioners approved the Minutes for the Meeting of February 8, 2022, as amended. The motion for approval was made by Commissioner Boyd and duly seconded by Chairman Sheldon, and approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner - Aye
Robert H. Sheldon, Commissioner and Chairman - Aye

2. REVIEW THE DIRECTOR'S FEBRUARY 18th BI-WEEKLY REPORT:

Executive Director Roy presented his bi-weekly report to the Board and addressed questions regarding the following topics:

- RRWTP Air Stripping Tower/Media Replacement Project. Director Roy informed the Commissioners that the project had been completed this past week. He also stated that the media pack was about 50% obstructed with iron and manganese and that replacing the media would improve the efficiency in removing volatile organic compounds (VOCs) from the water.
- ARPA Funds Request to the Town. Director Roy informed the Board that he and Chairman Sheldon presented the District's requests for ARPA funding before the Select Board at their February 9th meeting. Mr. Roy stated that no decision had been made by the Select Board and that they hired a consultant to assist them with the process of deciding which projects should receive funding assistance.
- Woodside Road February 13th Water Main Break. Chairman Sheldon expressed his gratitude to the hard work of the District staff for their effort in repairing a 10" A.C. water main on Woodside Road on Sunday. Mr. Roy informed the Commissioners that the crew worked twenty straight hours to restore water service to those that were impacted by the main break. Mr. Roy stated that he had brought in Celco Construction to assist the District due to the scale of the project, and they responded very quickly (in about an hour and a half) after being contacted.

There were no further questions regarding the Director's report.

3. REVIEW and VOTE TO APPROVE FY23 BUDGET:

Director Roy presented the revised FY23 draft budget to the Commissioners for their review. After a brief discussion the Commissioners voted to approve the revised budget as presented.

Commissioner Boyd moved to approve the FY23 budget as presented, the motion was duly seconded by Chairman Sheldon, and it was approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner Boyd - Aye
Chairman Robert H. Sheldon - Aye

4. REVIEW WATER RATES and VOTE ON PROPOSED RATE INCREASE:

Director Roy presented three options for a proposed water rate increase effective the next billing cycle. Following a discussion Chairman Boyd moved to accept Option 2 as presented. The motion was duly seconded by Chairman Sheldon, and it was approved by unanimous roll call:

Robert E. Boyd, Jr. Commissioner Boyd - Aye
Robert H. Sheldon, Chairman and Commissioner - Aye

Chairman Sheldon suggested that the Board postpone the excessive session until all Board members are present.

Chairman Sheldon moved to adjourn the meeting, the motion was duly seconded and approved unanimously by roll call:

Robert E. Boyd, Commissioner - Aye
Robert H. Sheldon, Chairman and Commissioner - Aye

There being no further discussion the meeting adjourned at 6:53 p.m.