

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
May 31, 2022

Chairman Sheldon called the meeting to order at 5:09 p.m., announced that the virtual meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

Board Members Present: Joshua M. Fox - Present, Robert E. Boyd, Jr. - Present, and Robert H. Sheldon, Chairman - Present.

Others Present: Thomas S. Travers, Treasurer; Karen Moretti, Assistant Treasurer; Renee M. Adams, Customer Service Manager; and Vincent J. Roy, Executive Director.

Note that all attended via Zoom, except for Commissioner Fox, Mr. Roy, Mrs. Moretti, and Mrs. Adams.

1. REVIEW THE MINUTES FROM THE MAY 3rd COMMISSIONERS MEETING:

The Commissioners approved the Minutes for the Meeting of May 3, 2022, as amended. The motion for approval was made by Commissioner Fox, duly seconded by Commissioner Boyd, and approved by unanimous roll call:

Joshua M. Fox, Commissioner - Aye
Robert E. Boyd, Jr., Commissioner - Aye
Robert H. Sheldon, Commissioner and Chairman - Aye

2. REVIEW THE DIRECTOR'S MAY 13th and 27th BI-WEEKLY REPORTS:

Executive Director Roy presented his bi-weekly reports to the Board. There were no comments on the Director's May 13th Bi-weekly Report. The following items were discussed on the May 27th Report:

- ***Annual Leak Detection Program:***
Commissioner Fox asked Director Roy what type of equipment is used for leak detection. Mr. Roy responded that an electronic ground microphone is placed on the surface directly above the water main to listen for leaks and used on every hydrant and gate valve in the system. Commissioner Fox also asked Mr. Roy what the protocol was for a customer side service leak. Mr. Roy replied that upon detecting a leak the customer is provided written notice of the leak together with a copy of the approved water contractors list. Mr. Roy also stated that the repair must be completed within 30 days of receiving the notice. Commissioner Boyd asked Mr. Roy if he was familiar with satellite leak detection technology. Mr. Roy responded that he was not familiar with this type of technology, but he would research it for future consideration.

- ***PFAS Litigation***
Treasurer Travers asked Mr. Roy if he was aware that the State's Attorney General Maura Healey had joined the multi district litigation (MDL) complaint against the manufacturers of PFAS compounds and asked if this would impact the District's position in the MDL. Mr. Roy responded that he had been in contact with Attorney Campbell of SL Environmental and that she had assured him that having the Commonwealth join the MDL would not adversely affect the District's position in the complaint.

- **Staff Retirements:**

Mr. Roy informed the Commissioners that he had received notice from the District foreman, Patrick Carroll, of his plan to retire in September 2022. Mr. Roy also stated that the District's Heavy Equipment Operator, Robert Gassett, would be retiring on July 8th. Mr. Roy informed the Commissioners that he would be advertising a water utility operator's position within the next week.

There were no further questions regarding the Director's report.

3. VOTE TO APPOINT A NEW CHAIRMAN FOR THE BOARD OF WATER COMMISSIONER

Chairman Sheldon moved to appoint Commissioner Fox as the next Chairman for the Board of Water Commissioners, the motion was duly seconded by Commissioner Boyd and approved by roll call:

Robert E. Boyd, Commissioner - Aye

Robert H. Sheldon Chairman and Commissioner - Aye

Joshua M. Fox, Commissioner - Abstained

4. REVIEW WATER SYSTEM REGULATIONS/ PROPOSED AMENDMENT FOR CONNECTION FEES

Discussion was tabled until the next Commissioners meeting.

5. PERFORMANCE EVALUATION FOR EXECUTIVE DIRECTOR

The Commissioners suggested that the performance evaluation for the Executive Director be tabled until the next Commissioners meeting and discussed in Executive Session, Exemption 2 to which Mr. Roy concurred.

There being no further discussion, Chairman Sheldon moved to adjourn the meeting. The motion was duly seconded and approved unanimously by roll call:

Robert E. Boyd, Jr., Commissioner. - Aye

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Commissioner and Chairman - Aye