

**BOARD OF WATER COMMISSIONERS**  
**MINUTES FOR THE MEETING OF**  
**June 14, 2022**

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Chairman Fox called the meeting to order at 5:14 p.m. and announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

**Board Members Present:** Robert E. Boyd, Jr. - Present, Robert H. Sheldon - Present, and Joshua M. Fox, Chairman – Present.

**Others Present:** Karen Moretti, Assistant Treasurer; and Vincent J. Roy, Executive Director.

Note that all meeting attendees were in person. Nobody attended virtually.

**1. REVIEW THE MINUTES FROM THE MAY 31<sup>st</sup> COMMISSIONERS MEETING:**

The Commissioners approved the Minutes for the Meeting of May 31, 2022, as amended. The motion for approval was made by Chairman Fox, duly seconded by Commissioner Boyd, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr., Commissioner - Aye  
Joshua M. Fox, Commissioner and Chairman - Aye

**2. REVIEW THE DIRECTOR'S JUNE 10<sup>th</sup> BI-WEEKLY REPORTS:**

Executive Director Roy presented his bi-weekly report to the Board and addressed questions regarding the following topics:

- ***RRWTF/PFAS Mitigation Project***  
*Director Roy updated the Commissioners on the SRF loan application, stating that Weston & Sampson was addressing procurement concerns raised by MassDEP. Mr. Roy stated that he was confident that the DEP approval would be within the next week and that the project would be advertised for bid by mid-July. Mr. Roy also stated that construction probably wouldn't begin until early spring due to anticipated delays in receiving material. Commissioner Sheldon concurred the same noting recent conversations with consultant engineering firms on bidding recent projects elsewhere in the area.*
- ***Hudson Road Water Main Project:***  
*Mr. Roy provided the Commissioners with an update on the Hudson Road water main project. He stated that construction was more than 50% complete, having just completed the connection onto Fairbank Road. There was a change order of approximately \$65,000 to address replacement of 270 feet of an existing undersized water main east of the intersection of Babe Ruth Drive on Hudson Road. Mr. Roy stated that this was to correct an unforeseen deficiency. He also stated that he anticipates completion of the project by the end of June.*

There were no further questions regarding the Director's report.

**3. REVIEW WATER SYSTEM REGULATIONS/ PROPOSED AMENDMENT FOR CONNECTION FEES**

Director Roy presented the draft amendment to the Water Regulations regarding connection fees. The Commissioners reviewed the proposed amendment, making minor edits to the draft. Commissioner Sheldon moved to approve the amendment as modified, duly seconded by Commissioner Fox, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr., Commissioner - Aye  
Joshua M. Fox, Commissioner and Chairman - Aye

**4. REVIEW PROPOSAL TO EXTEND SBC TOWER LEASE AGREEMENT ON NORTH ROAD**

Director Roy presented the proposed lease extension for the SBC Tower located at 16 North Road to the Commissioners. Commissioner Fox requested that Mr. Roy put together a spreadsheet to illustrate a comparison between the current terms of the agreement versus proposed changes. Mr. Roy agreed and stated that he would have the comparisons ready for the next Commissioners Meeting.

***Conclusion of Open Meeting:***

Chairman Fox moved to conclude the open meeting and to move into executive session under Exception 2 of the Open Meeting Law, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Executive Director's performance evaluation), and to not return to the Open Session at the conclusion of the Executive Session. The motion was duly seconded. Chairman Fox declared that an open meeting may have a detrimental effect on the bargaining or litigation position of the Commissioners. The motion was subsequently approved unanimously by roll call:

Robert E. Boyd, Jr., Commissioner. - Aye  
Robert H. Sheldon, Commissioner - Aye  
Joshua M. Fox, Commissioner and Chairman – Aye