

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
JANUARY 24, 2023

Chairman Fox called the meeting to order at 5:04 p.m., announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

Board Members Present: Robert H. Sheldon, Commissioner - Present; Joshua M. Fox, Commissioner and Chairman Present; and Robert E. Boyd, Jr., Commissioner - Present.

Others Present: Thomas S. Travers, Treasurer, Karen Moretti, Assistant Treasurer, Renee M. Adams, Customer Service Manager, and Vincent J. Roy, Executive Director.

Virtually Present: Treasurer Thomas S. Travers.

1. REVIEW THE MINUTES FROM THE JANUARY 10, 2023, COMMISSIONERS MEETING:

The Commissioners approved the Minutes for the Meeting of January 10, 2023, as amended. The motion for approval was made by Commissioner Sheldon and duly seconded by Chairman Fox, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Chairman and Commissioner – Aye
Robert E. Boyd, Commissioner - Aye

2. REVIEW THE DIRECTOR'S JANUARY 6^h BI-WEEKLY REPORT:

Executive Director Roy presented his bi-weekly report to the Commissioners. The Commissioners reviewed the Report and had no questions or comments regarding the report.

3. REVIEW DRAFT FY 2024 BUDGET

Director Roy presented the revised draft FY 24 budget to the Commissioners. Mr. Roy also provided the Commissioners with a breakdown of the insurance and drinking water chemical costs for the FY24 budget. Treasurer Travers requested that Mr. Roy move the retirees' health care cost to the OPEB line. Several specific line items were discussed, and the final approval of the budget was deferred to the next scheduled Commissioners meeting, pending some updates from Mr. Roy.

There was no further discussion on this topic.

4. REVIEW WATER RATES and VOTE PROPOSED RATE INCREASE

Director Roy presented three options for a proposed water rate increase effective the next billing cycle. The proposed rate increase options were the following: Option 1 - 3% increase, Option 2 - 6% increase, and Option 3 - 7.5% increase. Following a discussion, the Commissioners agreed that a 6% rate increase would be sufficient for generating the needed revenue to fund the FY24 budget. Chairman Fox moved to accept Option 2 as presented. The motion was duly seconded by Commissioner Sheldon, and it was approved by unanimous roll call:

Robert E. Boyd, Jr. Commissioner Boyd - Aye
Robert H. Sheldon, Chairman and Commissioner - Aye

Joshua M. Fox, Chairman and Commissioner - Aye

Conclusion of Open Meeting:

The motion to conclude the meeting was made, duly seconded, and approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner. - Aye

Robert H. Sheldon, Commissioner - Aye

Joshua M. Fox, Commissioner and Chairman - Aye

The Open Meeting concluded at 6:18 p.m.