

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE SPECIAL MEETING OF
APRIL 4, 2023

Chairman Fox called the meeting to order at 5:02 p.m., announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

Board Members Present: Robert E. Boyd, Jr., Commissioner – Present; Robert H. Sheldon, Commissioner – Present; and Joshua M. Fox, Commissioner and Chairman - Present.

Others Present: Vincent J. Roy, Executive Director; Thomas Travers, Treasurer; Michael Abbondanzio, Foreman; Karen A. Moretti, Assistant Treasurer; and Renee M. Adams, Customer Service Manager.

Virtually Present: No individuals attended virtually.

1. REVIEW THE MINUTES FROM THE BOARD OF WATER COMMISSIONERS MARCH 21, 2023, AND MARCH 31, 2023, MEETINGS:

The Commissioners approved the Minutes for the Meeting of March 21, 2023, as amended. The motion for approval was made by Chairman Fox and duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner - Aye
Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Chairman and Commissioner - Aye

The Commissioners approved the Minutes for the Meeting of March 31, 2023, as amended. The motion for approval was made by Commissioner Boyd and duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Chairman and Commissioner - Aye
Robert E. Boyd, Jr., Commissioner - Aye

2. REVIEW THE DIRECTOR'S MARCH 31st BI-WEEKLY REPORT:

Executive Director Roy presented his bi-weekly report to the Commissioners and addressed questions regarding the following topics:

Job Posting:

Commissioner Sheldon asked Mr. Roy about the recent job posting and the circumstances leading up to the candidate accepting the job offer and then withdrawing his application and acceptance. Mr. Roy stated that the candidate's reasoning was due to less overtime hours at the Water District in comparison to his current employer, resulting in an expected decrease in his annual compensation. Mr. Roy stated that all other applicants were not considered for the position because they did not live within a thirty-minute radius, which would delay emergency on-call response time. However, he did contact a former summer help employee, Michael LaCroix, who had earlier expressed interest in working full-time for the District and lives close by in Marlboro. Mr. Roy offered Mr. LaCroix a general laborer position, to which he accepted. Mr. LaCroix is scheduled to begin his employment on April 18th.

In response to a question about minimum age insurance requirements for employees using District vehicles, Mr. Roy stated that he would consult with the District's insurance provider (MIIA) and report what they said to the Commissioners at the next meeting.

Grant Funding:

Commissioner Sheldon asked Director Roy if he had received notice of Senator Markey's announcement earlier in the day that the State of Massachusetts would be receiving \$130 million for water-related projects through the State Revolving Fund (SRF) program. Mr. Roy stated that he was not aware but would look into it and report back to the Commissioners at the next scheduled meeting. Mr. Roy also stated that he has an upcoming meeting with Sudbury's Town Manager to inquire on a possible grant submittal under the Housing Choice Grant Program and to discuss communication efforts regarding the MWRA MetroWest Expansion Study. The District meets the criteria for obtaining a Housing Choice Grant, and it represents a good opportunity for funding future projects.

East Street Water Treatment Plant/PFAS Project:

Mr. Roy provided a site map to the Commissioners of the East Street parcel to illustrate the proposed location for the new PFAS building. Mr. Roy also provided minor details about the filter placement within the building and post chemical treatment.

3. REVIEW 87TH ANNUAL & SPECIAL MEETING WARRANT ARTICLE EXPLANATIONS:

Director Roy provided written explanations for the warrant articles for the upcoming 87th Annual and Special meetings for the Commissioners to review. The Commissioners discussed the explanations and assigned presenters for each article.

4. LEAD SERVICE LINE (LSL) GRANT PROGRAM/VOTE FOR AUTHORIZATION TO APPLY FOR GRANT:

Director Roy provided a brief explanation of the MassDEP Lead Service Line (LSL) Grant Program and revision to the EPA's Lead and Copper Monitoring Rule. Mr. Roy informed the Commissioners that all public water suppliers are now required under the revision to complete a comprehensive service material inventory of lead within their respective systems by October 16, 2024, also referred as the LSL Inventory Report. Mr. Roy stated that the Federal Government has made grant funds available through the State Revolving Fund (SRF) program for conducting the LSL inventory and removal of lead service lines, and the District will be applying for a grant for an engineering consultant to assist in researching information and preparing the LSL Inventory Report. Mr. Roy requested that the Commissioners approve his authority to apply for LSL grant and execute all related documents. The Commissioners moved to approve Mr. Roy's authorization on behalf of the District to submit the LSL grant application and execute all related documents under the SRF program. The motion was duly seconded by Commissioner Boyd and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Chairman and Commissioner - Aye
Robert E. Boyd, Jr., Commissioner - Aye

5. VOTE TO AUTHORIZE THE ISSUANCE OF BONDS AND NOTES TO THE MASSACHUSETTS CLEAN WATER TRUST FOR THE PFAS DRINKING WATER PROJECT:

Assistant Treasurer Moretti presented the Commissioners with the authorization for the issuance of bonds and notes from the Massachusetts Clean Water Trust. Mrs. Moretti stated that the bond package

is the final step for securing state funding for the Raymond Road Water Treatment Plant PFAS project. Chairman Fox moved to approve the issuance of the SRF bond package, contingent on final review and approval from Treasurer Travers. The motion was seconded by Commissioner Boyd and approved by unanimous roll call:

Joshua M. Fox, Chairman and Commissioner - Aye
Robert H. Sheldon, Commissioner - Aye
Robert E. Boyd, Commissioner -Aye

6. REVIEW DRAFT REVISED EMPLOYEE POLICY (HANDBOOK):

Director Roy requested that the Commissioners table this Agenda item to a future meeting when more time can be devoted to the subject. The Commissioners concurred, and there was no further discussion.

Conclusion of Open Meeting:

The motion to conclude the meeting was made, duly seconded, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Commissioner and Chairman - Aye
Robert E. Boyd, Jr. Commissioner - Aye

The Open Meeting concluded at 6:29 p.m.