

**BOARD OF WATER COMMISSIONERS**  
**MINUTES FOR THE SPECIAL MEETING OF**  
**MAY 22, 2023**

---

Chairman Fox called the meeting to order at 12:00 p.m., announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

**Board Members Present:** Robert H. Sheldon, Commissioner – Present, and Joshua M. Fox, Commissioner and Chairman - Present. Commissioner Robert E. Boyd, Jr. arrived at the virtual meeting at 12:18 and announced himself present.

**Board Members Not Present:** None

**Others Present Virtually:** Vincent J. Roy, Executive Director; and the following representatives from Weston & Sampson: Blake Martin, Margaret McCarthy, and Jake Ducharme.

**In-Person Present:** No individuals attended in person.

**1. RRWTP/PFAS Mitigation Project / Vote for authorization to approve Change Order Request:**

Executive Director Roy provided a brief explanation for the proposed change order request PCO #1 from Barbato Construction for \$17,200, essentially that it represented the need to construct the facility per Town building code requirements to meet Hurricane Category 3 (Cat 3) conditions. Commissioner Fox asked if Barbato Construction was aware of the Cat 3 requirement for the building before bidding on the project. Blake Martin responded that the building manufacturer, “Rubb Manufacturing,” provided pricing for their standard building to all prospective bidders during bidding and that the code requirement was not realized by the manufacturer or any of the bidders. He also explained that the cost is related to added material and labor to outsource the construction of “Cat 3” building trusses to comply with the building code requirement. Commissioner Fox asked if there were any procurement issues with approving the change order, to which Mr. Roy responded that the amount of the change order was much less than 25% of the total value of the project. Mr. Roy also stated that the total value of the contract is \$2,695,165, with 25% being \$673,791.25, the total amount allowed for all change orders combined. Commissioner Sheldon moved to authorize Executive Director Roy to execute Change Order # 1 as submitted by Ed Barbato of Barbato Construction on May 10, 2023, for the PFAS Support/Raymond Road Water Treatment Plant project. That motion was duly seconded and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr., Commissioner – Aye  
Joshua M. Fox, Chairman and Commissioner - Abstained

**2. Housing Choice Grant Program / Vote for authorization to apply for grant:**

Executive Director Roy provided an explanation for the Housing Choice Grant program and stated that the District is eligible to apply funding from that program towards water system improvements that promote housing development in Sudbury. Mr. Roy stated that the maximum Housing Choice award is \$300,000 and that he proposed to use those funds to investigate how best to restore Well No. 5, with work to include water quality testing, installing test wells, and determining permitting requirements. Commissioner Sheldon asked Mr. Roy if the District is required to have an appropriation in place and then the grant would reimburse whatever was expended. Mr. Roy responded that the plan was for the

District to pay for the work from the District's "Future Systems" account and then be reimbursed by the State. Commissioner Sheldon moved that the Executive Director be authorized on behalf of the District to file applications and execute the agreement and all related documents for grant and/or loan assistance under the State's Housing Choice Grant Program, as well as furnishing such information, data and documents pertaining to the District for a grant(s) and/or loan(s) as may be required; and otherwise, to act as the authorized representative of the District. That motion was duly seconded and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr., Commissioner - Aye  
Joshua M. Fox, Chairman and Commissioner - Aye

***Conclusion of Open Meeting:***

The motion to conclude the meeting was made, duly seconded, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr. Commissioner - Aye  
Joshua M. Fox, Commissioner and Chairman - Aye

The Open Meeting concluded at 12:55 p.m.