

**BOARD OF WATER COMMISSIONERS**  
**MINUTES FOR THE SPECIAL MEETING OF**  
**MAY 2, 2023**

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Chairman Fox called the meeting to order at 5:00 p.m., announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

**Board Members Present:** Robert H. Sheldon, Commissioner – Present; Robert E. Boyd, Jr., Commissioner – Present; and Joshua M. Fox, Commissioner and Chairman - Present.

**Board Members Not Present:** None

**Others Present:** Vincent J. Roy, Executive Director; Thomas S. Travers, Treasurer; Renee M. Adams, Customer Service Manager; Karen A. Moretti, Assistant Treasurer; Mike Abbondanzio, District Foreman; and Criag Blake, District Moderator.

**Virtually Present:** No individuals attended virtually.

**1. REVIEW THE MINUTES FROM THE BOARD OF WATER COMMISSIONERS APRIL 4, 2023, and APRIL 18, 2023, MEETINGS:**

The Commissioners approved the Minutes for the Meeting of April 4, 2023, as amended. The motion for approval was made by Chairman Fox and duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert E. Boyd, Jr., Commissioner - Aye  
Robert H. Sheldon, Commissioner - Aye  
Joshua M. Fox, Chairman and Commissioner - Aye

The Commissioners approved the Minutes for the Meeting of April 18, 2023, as amended. The motion for approval was made by Commissioner Boyd and duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr., Commissioner – Aye  
Joshua M. Fox, Chairman and Commissioner - Abstained

**2. REVIEW THE DIRECTOR'S APRIL 28<sup>th</sup> BI-WEEKLY REPORT:**

Executive Director Roy presented his bi-weekly report to the Commissioners and addressed questions regarding the following topics:

**East Street WTP / PFAS Mitigation Project:**

Chairman Fox asked Mr. Roy what the cost estimate was to design and construct solar panels onto the proposed PFAS Filtration building at the East Street WTF. Mr. Roy responded that the cost estimate for design was approximately \$5,000 and was waiting for Weston & Sampson to provide a cost estimate to purchase and install the panels. Chairman Fox asked if the solar panels would eliminate the need for an emergency generator, to which Mr. Roy replied that energy generated by the solar panels would only supplement the energy demand for the facility and that an emergency generator would still be needed. Chairman Fox asked if there would be cost savings. Mr. Roy stated that there is about a 12-year return on investment for installing solar panels and that the excess power generated from the panel would be credited to the District.

**3. REVIEW 87<sup>th</sup> ANNUAL DISTRICT MEETING POWER POINT PRESENTATION:**

Director Roy presented a PowerPoint presentation and Warrant Article explanations for the District's 87<sup>th</sup> Annual and Special District meetings to the Commissioners for their final review. The Commissioners, along

with the District Moderator Craig Blake and Treasurer Tom Travers, reviewed the presentations and made final revisions as appropriate.

***Conclusion of Open Meeting:***

Commissioner Fox moved to conclude the open meeting and to move into executive session under Exception 2 of the Open Meeting Law, to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member, or individual and that the chair so declares and to not return to the Open Session at the conclusion of the Executive Session. The motion was duly seconded. Chairman Fox declared that an open meeting may have a detrimental effect on the bargaining or litigation position of the Commissioners. The motion was subsequently approved unanimously by roll call:

Robert E. Boyd, Jr., Commissioner - Aye

Joshua M. Fox, Commissioner and Chairman - Aye

Robert H. Sheldon, Commissioner - Aye

There being no further discussion the meeting adjourned at 6:30 p.m.