

Sudbury Water District  
Sudbury, Massachusetts 01776  
Request for Proposals (RFP) 24-13

INFORMATION TECHNOLOGY SUPPORT SERVICES

**Notice to All Prospective Bidders**

**ADDENDUM #1 RELEASED September 12, 2013**

Sudbury Water District has issued this addendum for clarification by prospective bidders before the deadline:

1. On-Site Survey Available – Primarily Network Spaces?

*There are a total number of 14 primary network stations consisting of desktop and laptop computers, all of which are listed on pages 8 and 9 of the RFP.*

2. Will all bidders receive a full list of questions, answers from other bidders?

*Response: Yes*

3. Pg 7 - Section 1

- **3rd bullet point** - “Provide for centralized storage of documents”

- Is there something currently in place for this requirement, if so what. Is the District looking for an alternate resource for this?

*Response: The District’s IT data storage is currently centralized, and is would an alternative resource in the future.*

- 5th bullet point – “Install, configure, and maintain all and future municipal workstations....

- Is the District looking for monthly pricing to include remote and onsite support?

*Response: Please submit pricing as listed in the price proposal form which is already provided in the RFP.*

- 12<sup>th</sup> Bullet Point – “Administer and maintain District-provided electronic mail servers...

- Assumption is these are physical servers running Microsoft Exchange. Is there archival software currently in place on these servers?

*Response: The District maintains a license agreement for Microsoft 365 which stores all electronic emails on the cloud.*

4. General

- Is there a list of makes/models and current subscriptions for existing network security/firewalls?

*Response: Yes. This information will be provided to the awarded IT Service Provider.*

- Is the existing backup and business continuity hardware, software going to be staying in place? If so can we obtain the make, model, vendor?

***Response: Yes. This information will be provided to the awarded IT Service Provider.***

The above responses were prepared by or in consultation with:

Vincent Roy, Executive Director

The Sudbury Water District reserves the right to reject any and all proposals as determined to be in the best interests of the District and to waive minor informalities.