

**BOARD OF WATER COMMISSIONERS**  
**MINUTES FOR THE MEETING OF**  
**NOVEMBER 14, 2023**

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Chairperson Boyd called the open meeting to order at 5:02 p.m., and announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

**Board Members Present:** Robert H. Sheldon, Commissioner - Present; Joshua M. Fox, Commissioner - Present; and Robert E. Boyd, Jr., Commissioner and Chairperson - Present.

**Board Members Not Present:** None.

**Others Present:** Vincent J. Roy, Executive Director; Thomas S. Travers, Treasurer; Michael Abbondanzio, Foreman; Karen A. Moretti, Assistant Treasurer; and Renee M. Adams, Customer Service Manager.

**Virtually Present:** None.

**1. REVIEW THE MINUTES FROM THE BOARD OF WATER COMMISSIONERS OCTOBER 31, 2023, MEETING:**

The Commissioners approved the Minutes for the Meeting of October 31, 2023, as amended. The motion for approval was made by Commissioner Fox, duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Joshua M. Fox, Commissioner - Aye  
Robert E. Boyd, Commissioner and Chairperson - Aye

**2. REVIEW THE DIRECTOR'S NOVEMBER 10<sup>th</sup> BI-WEEKLY REPORTS:**

Executive Director Roy presented his bi-weekly report to the Commissioners and addressed questions regarding the following topics:

**EAST STREET WATER TREATMENT PLANT (ESWTP) PFAS TREATMENT DESIGN**

Treasurer Travers asked Mr. Roy to provide a brief explanation about the Statement of Technical Deficiencies report issued by MassDEP for the ESWTP PFAS Treatment Design Plan. Mr. Roy stated that this is a standard procedure that allows MassDEP to conduct a technical review of design plans for drinking water projects. Mr. Roy further stated that twenty-nine deficiencies were listed, all of which were minor pertaining to providing additional detail on chemical addition, chemical feed pump settings, and pH adjustment. Mr. Roy emphasized that the project engineer, Weston & Sampson, had completed their response letter to MassDEP to address the deficiencies and planned to forward it the following day. Treasurer Travers asked Mr. Roy if there would be a delay in bidding out the project, to which Mr. Roy responded that MassDEP has forty-five days to review the response letter and that it could delay bidding the project until January 2025.

**ZONE II DELINEATION ASSESSMENT AT NOBSCOT PLAZA 770 WATER STREET FRAMINGHAM**

Treasurer Travers noted that the construction project at the Nobscot Plaza was moving very quickly and asked if the Zone II Delineation Assessment would have an impact on the building process. Commissioner Sheldon and Mr. Roy stated that the Zone II Delineation Assessment is unrelated to construction activities and that MassDEP's assessment was more or less a maintenance issue relating to reporting so that the plaza owners to determine what would be most cost effective is more or less a maintenance and cost consideration for the plaza owners relating to what type of reporting would most cost effective for the plaza owners. There were no further questions about the Director's Report.

### **3. VOTE TO ACCEPT THE HOUSING CHOICE GRANT**

Director Roy informed the Commissioners that the District had not received the terms for the grant agreement from the Commonwealth at this time and requested to defer any action on this item until such time. The Commissioners agreed and deferred discussion on this matter.

### **4. VOTE TO AUTHORIZE PROPOSED CHANGE – ORDER FOR RAYMOND ROAD WATER TREATMENT PLANT (RRWTP) PFAS PROJECT**

Director Roy stated that he had expressed his concern to the project engineers at Weston and Sampson about the drainage system design. Mr. Roy stated that the present design directs condensation into a floor drain and dry sump and that the accumulation of moisture inside of the building could adversely impact the humidification system. Mr. Roy stated that he asked the engineers to redesign the floor drain system so that the condensation would be redirected outside of the building into an existing leach field system. Mr. Roy stated that the price proposal is to cover costs associated with the construction work to accomplish the change order.

Treasurer Travers stated that while reviewing the contractor's price proposal, he identified calculation errors in the pricing and asked Mr. Roy to have Barbato Construction Co., Inc. incorporate the corrections in the proposal to which Mr. Roy concurred. Mr. Roy stated that he was requesting authorization from the Board to execute the change order as revised.

Commissioner Sheldon moved to authorize the change as amended, the motion was duly seconded by Commissioner Fox, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye  
Joshua M. Fox, Commissioner - Aye  
Robert E. Boyd, Jr., Commissioner and Chairperson - Aye.

#### ***Open Meeting Session Recess:***

It being 5:15 p.m., the scheduled time on the agenda to go into executive session, Commissioner Fox moved to close the open meeting session and to enter into an executive meeting session under Exception 9 of the Open Meeting Law and to then return to the open meeting session at a time no earlier than 5:30 p.m., the reason for entering into an executive session being to meet with a mediator, as defined in Section 23C of Chapter 233, with respect to litigation or decision on public business within its jurisdiction involving another party, group, or entity, in this case to discuss a PFAS Multi-District Litigation (MDL) with SL Environmental LLC. The motion was duly seconded by Commissioner Sheldon and approved by unanimous roll call:

Joshua M. Fox, Commissioner - Aye  
Robert H. Sheldon, Commissioner - Aye  
Robert E. Boyd, Jr. Chairperson and Commissioner - Aye

#### ***Open Meeting Session resumed at 6:21 p.m.***

#### **Cellular Tower Overlay District:**

Commissioner Sheldon stated that he had recently read in an online forum a discussion between Sudbury residents about poor cellular coverage in town. He had mentioned it to Mr. Roy, who then contacted Sudbury Town Manager Andrew Sheehan to inquire about the Town's plans to expand the cellular tower overlay district. Mr. Roy stated he and Mr. Sheehan had a brief conversation about a recent expansion study, however Mr. Sheehan was unaware of the of the results of the study. Mr. Sheehan told Mr. Roy that he would inquire with the Planning Board and relay the information back to him.

## **5. REVIEW DRAFT EMPLOYEE POLICY HANDBOOK**

The Commissioners reviewed the draft employee policy handbook, providing edits and comments. The Commissioners asked Director Roy to incorporate the edits into the draft policy for the Board's review at the next scheduled bi-weekly Commissioners meeting.

No further discussion on this matter.

### ***Conclusion of Open Meeting:***

Commissioner Fox moved to adjourn the meeting. That motion was duly seconded by Chairperson Boyd and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye

Joshua M. Fox, Commissioner - Aye

Robert E. Boyd, Jr., Chairperson and Commissioner - Aye

There being no further discussion the meeting adjourned at 7:03 p.m.