

# 2023

## 88<sup>th</sup> Annual Report

### Sudbury Water District of Sudbury, Massachusetts

Proceedings for the Fiscal Year  
Ending June 30, 2023  
Special Meeting May 16, 2023

## OFFICIAL WARRANTS

Fiscal Year Ending 2024/2025

Annual Water District Meeting – May 21, 2024  
Special Water District Meeting – May 21, 2024

**Sudbury Water District**  
199 Raymond Road  
Sudbury, MA 01776

Elections 3:00 pm - 7:00 pm  
Annual Meeting 7:00 pm  
Special Meeting 7:15 pm



## Sudbury Water District

199 Raymond Road • P.O. Box 111 • Sudbury, MA 01776  
Phone (978) 443-6602 • Fax (978) 443-9587  
[customerservice@sudburywater.com](mailto:customerservice@sudburywater.com)

[sudburywater.com](http://sudburywater.com)



# DISTRICT OFFICERS

## **MODERATOR**

Craig E. Blake

Term Expires 2024

## **DISTRICT CLERK**

Susan O'Connor

Term Expires 2024

## **BOARD OF WATER COMMISSIONERS**

Robert E. Boyd, Jr., Chairperson

Term Expires 2024

Robert H. Sheldon

Term Expires 2025

Joshua M. Fox

Term Expires 2026

## **TREASURER**

Thomas S. Travers

Term Expires 2024

## TABLE OF CONTENTS

Warrant for the 88th Annual Meeting	1
Warrant for the 88th Special Meeting	4
Control Sheet	5
Report of Revenues	5
Treasurer's Report	6
Report of Expenditures	7
Record of the 87th Annual Meeting	9
State of the District	10
Record of the Special Meeting	16
Supplementary Sheet A	18
Supplementary Sheet B	19

WARRANT FOR THE 88th ANNUAL MEETING  
The Sudbury Water District  
of  
Sudbury, Massachusetts  
The Commonwealth of Massachusetts  
Middlesex, ss.

To Susan O'Connor, Clerk of the District,

Greetings:

*You are hereby required to warn the inhabitants of the Town of Sudbury who are legal voters within the territory of the Sudbury Water District of Sudbury, Massachusetts, the establishment of which is provided for in Chapter 100 of the Acts of the General Court of Massachusetts for the year 1934, to meet at the Sudbury Water District in said Town on Tuesday, the 21st of May 2024 at seven o'clock in the evening; then and there to choose by ballot in accordance with law, a Moderator, a District Clerk, and a Treasurer, all for one year and one member of the Board of Water Commissioners for three years. The polls will open at three o'clock in the afternoon and remain open until seven o'clock in the evening.*

*And you are required to warn said voters that the Annual Meeting of the District will be held at the same location at seven o'clock in the evening on the aforementioned date, then and there to act on the following articles, to wit:*

**Article 1.** To hear and act on reports.

**Article 2.** To see if the District will vote to raise and appropriate or appropriate from available funds, the following sums of money for any and all necessary District purposes, for the fiscal year July 1, 2024, through June 30, 2025, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

Maintenance & Operations	\$2,485,076.00
Administrative Salaries	9,050.00
Audit / CPA	15,500.00
Legal	25,000.00
Insurance and Bonding	485,000.00
Principal on Notes and Bonds	422,000.00
Notes and Bonds/Interest & Expenses	128,843.76
Service Costs	15,000.00
Middlesex County Retirement	167,851.00
Emergency Reserve	75,000.00
DEP Assessment	5,779.78
<b>TOTAL BUDGET</b>	<b>\$3,834,100.54</b>

**Article 3.** To see if the District will vote to transfer from “free cash” the sum of \$130,000.00, or any other sum, for the purpose of acquiring various pieces of equipment for use by the District, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 4.** To see if the District will vote to raise and appropriate or appropriate from available funds the sum of \$300,000.00, or any other sum, to be used for emergency repair or replacement of water mains and appurtenances within the District, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 5.** To see if the District will vote to transfer from “free cash” the sum of \$140,000.00, or any other sum, to be used for the account “New Meter Program/ Replacement of Water Meters”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 6.** To see if the District will vote to raise and appropriate or appropriate from available funds the sum of \$225,000.00, or any other sum, to be used for the account “Well Repairs, Replacement, Engineering & Redevelopment”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 7.** To see if the District will vote to transfer from “free cash” the sum of \$160,000.00, or any other sum, to be used for the account “Future System Improvement/Maintenance”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 8.** To see if the District will vote to transfer from “free cash” the sum of \$200,000.00, or any other sum to be added to the account “Construct Water Mains”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 9.** To see if the District will vote to transfer from “free cash” the sum of \$270,000.00, or any other sum to be added to the account “Other Post-Employment Benefits Trust Fund”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 10.** To see if the District will vote to transfer from “free cash” the sum of \$25,000.00, or any other sum to be added to the account “Pension Stabilization Fund”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 11.** To see if the District will vote to transfer from “free cash” the sum of \$150,000.00, or any other sum for a water system inter-connection study, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 12.** To see if the District will vote to transfer from “free cash” the sum of \$120,000.00, or any other sum for the purchase and installation of dehumidification systems at the Raymond Road and East Street Water Treatment Plants, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 13.** To see if the District will vote to borrow under Chapter 44 of the General Laws the sum of \$1,320,000.00 or any other sum to pay cost for construction of “PFAS Water Treatment Facilities”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners).

**Article 14.** To see if the District will vote to transfer from “free cash” the sum of \$250,000.00, or any other sum to be added to the account “PFAS Design/Construct”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 15.** To see if the District will vote to transfer from “free cash” the sum of \$70,000.00, or any other sum for the installation of solar panels on District property, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 16.** To hear the report of the District Clerk regarding the results of the election just concluded.

*And you are directed to serve this warrant by posting attested copies thereof in three or more public places within said District at least fourteen days before the time of meeting aforesaid; and you are further directed to give or cause to be given by delivering at each dwelling or mailing to each householder in the District a notice of such meeting at least fourteen days prior to the time of the meeting aforesaid and make due return of this warrant with your doings thereon to ourselves at or before the time the meeting aforesaid.*

Witness our hands this 5th day of March 2024

Robert E. Boyd, Jr., Chairperson  
Robert H. Sheldon  
Joshua M. Fox

Board of Water Commissioners  
of the Sudbury Water District  
of Sudbury, Massachusetts

A True Copy, Attest:

Susan O'Connor, District Clerk

WARRANT FOR THE SPECIAL MEETING  
of  
May 21, 2024  
The Sudbury Water District  
of  
Sudbury, Massachusetts  
The Commonwealth of Massachusetts  
Middlesex, ss.

To Susan O'Connor, Clerk of the District,

Greetings:

*You are hereby required to warn the inhabitants of the Town of Sudbury who are legal voters within the territory of the Sudbury Water District of Sudbury, Massachusetts, the establishment of which is provided for in Chapter 100 of the Acts of the General Court of Massachusetts for the year 1934, that a special meeting of said District will be held at the Sudbury Water District in said Town on Tuesday, the 21st day of May, 2024 at 7:15 in the evening, then and there to act on the following articles, to wit:*

**Article 1.** To see if the District will vote to transfer from "free cash" the sum of \$100,000.00 or any other sum to be added to the account "Reserve Fund", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

Witness our hands this 20th day of February 2024

Robert E. Boyd, Jr., Chairperson  
Robert H. Sheldon  
Joshua M. Fox

Board of Water Commissioners  
of the Sudbury Water District  
of Sudbury, Massachusetts

A True Copy, Attest:

Susan O'Connor, District Clerk

# CONTROL SHEET

	2022/2023 Budget	2022/2023 Actual	2023/2024 Budget	2024/2025 Budget
<b>Maintenance &amp; Operation Control</b>	\$2,119,517.00	\$2,094,265.55	\$2,362,603.00	\$2,485,076.00
Salaries – Regular	\$1,167,861.00	\$1,145,170.73	\$1,213,947.00	\$1,292,969.00
Salaries – Overtime	62,156.00	49,559.96	62,156.00	68,607.00
Bank Service Charges	12,000.00	9,033.65	12,000.00	12,000.00
Computer	90,000.00	98,901.69	95,000.00	120,000.00
Chemicals	80,000.00	117,968.17	162,000.00	172,000.00
General	170,000.00	179,181.89	172,000.00	172,000.00
Utilities	320,000.00	308,154.37	420,000.00	410,000.00
Operating Supplies	20,000.00	14,164.92	20,000.00	22,000.00
Telephone	26,500.00	27,875.15	33,000.00	30,000.00
Vehicles	60,000.00	60,347.71	60,000.00	72,000.00
Medicare Contributions	19,000.00	17,666.81	19,000.00	20,000.00
FICA Contributions	8,000.00	4,445.57	7,500.00	7,500.00
Water Testing	68,000.00	45,214.60	69,000.00	69,000.00
Training	16,000.00	16,580.13	17,000.00	17,000.00

## REPORT OF REVENUES

Budget Basis of Accounting - July 1, 2022 to June 30, 2023

Account Name	Annual Budget	Revenue	Variance Favorable (Unfavorable)
<b>Revenues</b>			
» Water Charges		\$4,837,845	
» Demand Fees		62,429	
» Backflow		18,010	
» Service Installations		37,840	
» Cell Tower Leases		216,122	
» Miscellaneous		102,043	
» Earnings on Investments		157,060	
<b>Total Revenues</b>	<b>4,096,633</b>	<b>5,431,349</b>	<b>1,334,716</b>
<b>Other Available Funds/Sources</b>			
» Free Cash	825,000	825,000	
» Interim Loan and Loan Authorization	576,398	576,398	
» Designated for System Union Avenue	155,610	155,610	
» Designated for Maynard Road	50,000	50,000	
» Designated for Land Sale	10,000	10,000	
<b>Total Other Available Funds/Sources</b>	<b>1,617,008</b>	<b>1,617,008</b>	
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$5,713,641</b>	<b>\$7,048,357</b>	<b>\$1,334,716</b>

Note: Water Charge revenues are reported on a budget basis (cash) not an accrual basis



# TREASURER'S REPORT

Balance Sheet · June 30, 2023

Assets	Enterprise Fund	Enterprise Fund Long-Term Debt	Fiduciary Fund Trust Funds
Petty Cash	\$500		
Cash	1,598,937		
Investments:			
» Treasury Bonds	2,441,161		
» Massachusetts Municipal Depository Trust	2,816,538		5,198
» Commonwealth Financial Network			2,629,714
Accounts Receivable Net of Allowance for Uncollectible Accounts:			
» Water Rates	81,956		
» Miscellaneous	9,358		
» Backflow	(190)		
» Due from Other Governments - grants			
Prepaid Expenses			
Capital Assets (net of accumulated depreciation):			
» Capital Assets Not Being Depreciated			
» Capital Assets Being Depreciated			
Amount to be provided for Long-Term Debt		4,190,000	
<b>TOTAL ASSETS</b>	<b>\$6,948,260</b>	<b>\$4,190,000</b>	<b>\$2,634,912</b>
<b>Liabilities and Fund Equity</b>			
Liabilities			
» Wages Payable	\$22,920		
» Accounts Payable	223,559		
» Sales Tax Payable	41		
» Service Deposits Payable	6,000		
» Withholdings Payable	(272)		
» Unclaimed Checks	503		
» Bond Anticipation Note - Interim Loan	138,804		
» Bonds Payable		4,190,000	
<b>Total Liabilities</b>	<b>391,555</b>	<b>4,190,000</b>	
Fund Equity			
» Retained Earnings:			
» Reserved for Petty Cash	500		
» Reserved for Continued Appropriations	1,742,963		
» Restricted for Other Pension Stabiization Fund			5,198
» Restricted for Other Post Employment Benefits			2,629,714
» Unreserved:			
Undesignated	3,034,005		
Designated for System Development	1,029,237		
Designated for Subsequent Year's Expense	750,000		
<b>Total Fund Equity</b>	<b>6,556,705</b>		<b>2,634,912</b>
<b>TOTAL LIABILITES AND FUND EQUITY</b>	<b>\$6,948,260</b>	<b>\$4,190,000</b>	<b>\$2,634,912</b>

# REPORT OF EXPENDITURES

Account Name	July 1, 2022 Continued Appropriations
Maintenance & Operations:	
Articles	
» Administration Salaries	
» Audit/CPA	
» Legal	
» Insurance and Bonding	
» Principal Loan/Note Payments	
» Interest Loan/Note Payments	
» New Service Installations	
» Middlesex County Retirement Assessment	
» DEP Assessment	
» Emergency Reserve	
» Well Exploration	8,134
» General Extension	6,755
» Other Post Employment Benefits Trust Contribution	
Pension Stabilization Fund Contribution	
» Equipment	27,855
» New Meter Program	15,742
» Well Repairs, Replace, Engineering & Redevelopment	
» Public Information & Education	2,219
» Future System Improvements - Mains	27,793
» Construct Water Mains	
» Well #7 Cleaning	230
» Bigelow Tank/Telemetry Study	39,539
» Design/Replace Codjer Lane Main	104,366
» P/D Water Master Plan	10,605
» Well Improvement and Development	654,358
» High Pressure Area Design	10,956
» M/R Storage Tanks	2
» PFAS Raymond Road Treatment Plant	
» PFAS Design and Construction	454,916
» PFAS Grant	64,486
» Bigelow Tank Telemetry	110,000
» SCADA Upgrade, Engineering and Construction	379,485
» Water Audit Distribution System	598
Total Articles	1,918,039
<b>TOTAL BUDGET BASIS</b>	<b>\$1,918,039</b>

Budget Basis of Accounting  
July 1, 2022 to June 30, 2023

Annual Budget	Transfers	Expenditures	June 30, 2023 Continued Appropriations	Unexpended Balance
\$2,119,517		\$2,094,266		\$25,251
9,050		8,800		250
14,500		14,000		500
30,000		16,586		13,414
435,500	58,263	493,763		
448,300		280,000		168,300
161,612		153,744		7,868
15,000		15,000		
192,116		192,116		
6,038		6,036		2
175,000	(109,967)			65,033
			8,134	
275,000	16,784	295,500	3,039	
120,000		120,000		
5,000		5,000		
50,000		70,476	7,379	
75,000	34,920	125,662		
190,000		166,151	23,849	
			2,219	
150,000		146,896	30,897	
150,000	104,366	215,482	38,884	
			230	
			39,539	
	(104,366)			
			10,605	
			654,358	
165,610			176,566	
			2	
576,398		576,398		
350,000		230,812	574,104	
		44,151	20,335	
		3,535	106,465	
		333,227	46,258	
		498	100	
3,594,124		3,513,833	1,742,963	255,367
\$5,713,641		\$5,608,099	\$1,742,963	\$280,618

# RECORD OF THE 87<sup>th</sup> ANNUAL MEETING

of  
The Sudbury Water District  
of  
Sudbury, Massachusetts

Sudbury Water District  
199 Raymond Road  
Sudbury, Massachusetts

May 16, 2023  
Election 3:00 p.m. – 7:00 p.m.  
Meeting 7:06 p.m.

Pursuant to the Warrant dated the 31st day of March 2023 signed by Joshua M. Fox, Robert E. Boyd, Jr., and Robert H. Sheldon Board of Water Commissioners, served according to law by Susan O'Connor, District Clerk, the Annual Meeting of the Sudbury Water District of Sudbury was held at the Sudbury Water District, 199 Raymond Road, Sudbury, Massachusetts, on May Sixteenth, Two Thousand Twenty-Three.

The meeting was called to order at 7:06 in the evening, a quorum being present. Craig E. Blake, District Moderator, announced that he had examined the call of the meeting and District Clerk's return of service and found them to be in order.

At that time, the Moderator read to the meeting a letter from the Massachusetts Department of Revenue, Division of Local Services indicating the amount of "free cash" as of July 1, 2022, for the Sudbury Water District was \$2,417,030.00.

Introduction of the persons sitting at the head table from left was as follows: Vincent J. Roy, Executive Director; Lawson Williams, Counsel; Joshua M. Fox, Robert H. Sheldon, Robert E. Boyd, Jr., Board of Water Commissioners, Thomas S. Travers, Treasurer, Karen A. Moretti, Office Manager/Assistant Treasurer, Susan O'Connor, District Clerk, Renee Adams, Customer Service Manager, Jennifer Mazzocchi, Administrative Assistant. Unanimous consent was given for any non-member of the Sudbury Water District at the head table to speak to answer any questions that may arise.

A motion was made to dispense with the reading of the call of the meeting, the Clerk's return of service, and the text of the articles. The motion was seconded and passed by a unanimous vote.

**Article 1.** To hear and act on report.

Seconded

Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: "That the following reports be accepted as printed in the warrant for this meeting, as amended, subject to the correction of errors as and when found." (1) Record of the May 17, 2022, Annual Meeting. (2) Record of the May 17, 2022, Special Meeting.

The Board of Water Commissioners is pleased to present the following report summarizing the District's activities during the Fiscal Year ending 2022 for inclusion in the Minutes of this Annual Meeting of the Sudbury Water District.

# SUDBURY WATER DISTRICT

## “STATE OF THE DISTRICT – 2023”

Good evening and welcome to this year’s annual and special meetings of the Sudbury Water District.

Financially, we remain in excellent standing, and we continue to move forward with our measures to meet other post-employment benefits (OPEB) funding and to begin building a pension stabilization fund.

This has been a year of considerable staff changes. Two of our long-time employees, Pat Carroll, and Bob Gassett, retired last summer. We miss them and their knowledge of the ins and outs of our extensive system, but their retirements are well deserved, and we wish them the best in a more relaxed lifestyle. A few months ago, Cam Adams also left us after being accepted into the Massachusetts State Trooper school, where he’s now pursuing a new career that’s been a long-time dream job for him. Cam had worked for the District part time in high school and in college and then as a full-time employee for almost five years. We’ll miss him and wish him the best.

We hate to see these highly skilled, good people leave, and it means searching for new people to fill the vacant positions. Executive Director Roy worked hard to do so and has succeeded. We welcome three new employees since last year. Jeff Monahan and Nigel Dwarika, both joined us last September. Jeff right away entered training that has led to him obtaining his Distribution-2 license. Nigel is now our Cross Connection Control Coordinator. He too started right away with further training, and he has now obtained his Treatment-1 license. Our third new employee, Mike LaCroix, joined last month as a laborer, and we’re excited to have him, working with a great group of people to start him off in the water industry.

Training and continuing education keep the District running at its optimum and enable employees to acquire requisite technical licenses and maintain credentials for those licenses. In addition to Jeff’s and Nigel’s training and staff attendance at conferences and seminars, Vincent Roy, Karen Moretti, and Jennifer Mazzocchi all completed Massachusetts Certified Public Purchasing Official (MCPPO) training. And Mike Abbondanzio is in the Massachusetts Municipal Association – Suffolk University Local Government Leadership and Management Certificate Program, and he’s scheduled to receive that hard-earned certificate at a ceremony on June 27. We’re very proud of our employees, their commitment to excellence and desire to learn.

PFAS compounds, the “forever chemicals,” remain a top concern facing every water supplier in the country. At the District, we sample and analyze water monthly for PFAS, and we are fortunate that the levels in our water consistently remain below the state’s maximum concentration limits. However, we need to be as pro-active as possible, which has led to the PFAS treatment facilities at the Raymond Road and East Street Water Treatment Plants. The Raymond Road PFAS plant is just beginning construction. The East Street PFAS plant is nearing completion of design. These plants are both eligible for state revolving loan fund (SRF) zero-percent interest loans for construction. Zero interest is an unbeatable rate, but new treatment is nonetheless a major investment and the bidding climate these days is highly unpredictable. We were fortunate to receive bids for the Raymond Road plant that were lower than the engineer’s estimate, but the latest cost estimate for the East Street plant is higher than had been originally planned, and Article 11 on the warrant tonight asks for funds to cover that higher estimate. This increase is due to three major factors. First, there is a constant trend towards more stringent treatment requirements, as evidenced by the proposed US EPA federal regulations, and that led us to a larger building footprint for space for future polishing

treatment if needed. Second, we will be replacing pumps at Wells 3, 8, and 10 as part of the project to be sure there is sufficient pressure to push water through the new PFAS filters. All those wells are due for upgrades soon, and we thought it prudent to expand the scope of work accordingly and take advantage of the zero-percent loan. Third, the detailed design determined that the treatment system requires a full separate building to house filters and piping, not just an addition to the existing treatment plant building. Cramming piping and equipment into a tight space would have been impractical for operations and maintenance.

In further news on the PFAS front, the District continues as a participant in a multi-district litigation against the manufacturers of aqueous film forming foam, working with our counsel, SL Environmental. That litigation is moving forward with the current focus on the bellwether case involving the City of Stuart, Florida. If the MDL and the Water District are successful, some or all the money spent on PFAS monitoring and treatment can be recovered.

Within the past year, the MWRA has begun discussions with some non-MWRA MetroWest communities about joining the MWRA, at least for emergencies. The MWRA has very low, mostly undetectable, PFAS concentrations in its supply and has the capacity to expand its system to new communities. The current discussion affecting Sudbury revolves around a proposed 48-inch diameter pipeline that would originate in Framingham and then would be routed through Framingham, Sudbury, Concord, and perhaps as far north as Lowell. Branches would split off from that 48-inch main to supply Maynard, Hudson, Stow, and others along the way. If that extension of the MWRA's system were to come to fruition, the District is interested in having an emergency connection, but only for emergencies. Purchasing MWRA water will cause rates to increase appreciably, based on an analysis of neighboring communities where MWRA water is the sole source of supply. Also, the MWRA's plan for redundancy when the pipeline is out of service is to use "local supplies," which would mean the District's existing supply would be necessary no matter what. There are still a lot of unanswered questions and both the District, and the Town have been in regular meetings with the MWRA and neighboring communities, the District as the local water supplier and the Town as the owner of property and roadways through which a transmission pipeline would have to be located. When will this expansion happen? The logistical challenges appear to be substantial and ironing them out will take years. So, for now, stay tuned...

As for our more routine activities, we continue to search for leaks in our system, and once again this year we are working with a specialist in leak detection. In terms of flushing, we're only flushing dead ends this year, and that effort includes installing new hydrants at dead end streets where they're missing. We have about 30 hydrants to install in total, and this next year we plan on installing 15.

Vin and his staff continue to coordinate reviews of projects with the Town. Vin has also had one comprehensive meeting with Andrew Sheehan, the new Town manager, discussing respective projects and how to keep them coordinated and appropriately sequenced. We look forward to working with Mr. Sheehan and a continued strong relationship with the Town departments, boards, and commissions.

Thank you to the Water District staff for once again organizing and running this annual gathering and transforming the garage into a meeting room.

And thank you, District members, for taking the time to participate in these annual and special meetings with us.

The Annual Meeting resumed at 7:23 p.m.

**Article 2.** To see if the District will vote to raise and appropriate or appropriate from available funds, the following sums of money for any and all necessary District purposes, for the fiscal year July 1, 2023, through June 20, 2024, or act on anything relative thereto. (Submitted by the Board of Water Commissioners.)

Maintenance & Operations	2,362,603.00
Administrative Salaries	9,050.00
Audit/CPA	15,000.00
Legal	30,000.00
Insurance and Bonding	453,007.00
Principal on Notes and Bonds	430,000.00
Notes, Bonds, Interest Expense	143,643.76
Service Costs	15,000.00
Middlesex County Retirement	156,230.00
Emergency Reserve	75,000.00
DEP Assessment	5,685.85
<b>TOTAL BUDGET</b>	<b>\$3,695,219.61</b>

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District raise and appropriate the sums of money set fourth in Article 2 of the Warrant this Annual Meeting for any and all necessary District purposes, for Fiscal Year July 1, 2022, through June 30, 2023.”

Maintenance & Operations	2,362,603.00
Administrative Salaries	9,050.00
Audit/CPA	15,000.00
Legal	30,000.00
Insurance and Bonding	453,007.00
Principal on Notes and Bonds	430,000.00
Notes, Bonds, Interest Expense	143,643,76
Service Costs	15,000.00
Middlesex County Retirement	156,230.00
Emergency Reserve	75,000.00
DEP Assessment	5,6885.85
<b>TOTAL BUDGET</b>	<b>\$3,695,219.61</b>

**Article 3.** To see if the District will vote to raise and appropriate \$40,000.00 for the purpose of acquiring various pieces of equipment for use by the District.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District raise and appropriate \$40,000.00 for the purpose of acquiring various pieces of equipment for use by the District.”

**Article 4.** To see if the District will vote to raise and appropriate \$300,000.00 to be used for emergency repairs, or replacement of water mains and appurtenances within the District.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District will vote to raise and appropriate \$300,000.00 to be used for the emergency repairs or replacement of water mains and appurtenances within the District.”

**Article 5.** To see if the District will vote to transfer from “free cash” \$120,000.00 for the “New Meter Program/Replacement of Water Meters”, and costs relative thereto.

Seconded

Upon a vote by a show of cards, it was a:

UNVANIMOUS VOTE: “That the District transfer from “free cash” \$120,000 for the “New Meter Program/Replacement of Water Meters”.

**Article 6.** To see if the District will vote to raise and appropriate \$225,000 to be used for “Engineering, Redevelopment, Repair, Maintenance, or Replacement” of parts of wells and treatment plants in use by the District.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District raise and appropriate \$225,000.00 to be used for “Engineering, Redevelopment, Repair, Maintenance, or Replacement” of parts of wells and treatment plants in use by the District.”

**Article 7.** To see if the District will vote to transfer \$160,000.00 from “free cash” to the account “Future System Improvement/Maintenance” and associated costs.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfers \$160,000.00 from “free cash” to the account “Future System Improvement/Maintenance.”

**Article 8.** To see if the District will vote to transfer from “free cash” the sum of \$200,000.00 to be added to the “Construct Water Mains” account.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$200,000.00 to be added to the “Construct Water Mains” account.

**Article 9.** To see if the District will vote to transfer from “free cash” the sum of \$245,000.00 to the account established as “Other Post- Employment Benefits Trust Fund”.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$245,000.00 from “free cash” to the account established as “Other Post- Employment Benefits Trust Fund.”



**Article 10:** To see if the District will vote to transfer from “free cash” \$25,000 to be added to the account “Pension Stabilization Fund”.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” 25,000 to the account established as “Pension “Stabilization Fund”.

**Article 11.** To see if the District will vote to borrow under Chapter 44 of the General Laws the sum of \$1,800,000.00 to pay for cost for construction of “PFAS Water Treatment Facilities”.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: That the District borrow under Chapter 44 of the General Laws the sum of \$1,800,000.00 to pay cost for construction of “PFAS Water Treatment Facilities”.

**Article 12.** To hear the report of the District Clerk regarding the results of the election just concluded.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District hears the report of the District Clerk regarding the results of the election just concluded.”

DISTRICT MODERATOR FOR ONE YEAR

Craig E. Blake (Re-election):	29
Blanks:	6
Other:	0
Total:	35

DISTRICT CLERK FOR ONE YEAR

Susan O'Connor (Re-election):	29
Blanks:	6
Other:	0
Total:	35

DISTRICT TREASURER FOR ONE YEAR

Thomas S. Travers (Re-election):	34
Blanks:	0
Other:	1
Total:	35

MEMBER OF THE BOARD OF WATER

COMMISSIONERS FOR THREE YEARS

oshua M. Fox (Re-election):	29
Blanks:	6
Other:	0
Total:	35

There being no further business to come before the meeting and upon a motion duly made and seconded it was voted unanimously that “THE MEETING BE ADJOURNED.”

The meeting adjourned at 7:56 in the evening.

A True Copy: Attest

Respectively submitted,  
Susan O'Connor, District Clerk

Immediately after the close of the 87th Annual Meeting, Robert H. Sheldon swore in Susan O'Connor as District Clerk for the term of one year. Susan O'Connor then swore in the following elected officials: Craig E. Blake as Moderator for the term of one year, Thomas S. Travers as Treasurer for the term of one year, and Joshua M. Fox as Commissioner for the term of three years.

# RECORD OF THE SPECIAL MEETING

of  
The Sudbury Water District  
of  
Sudbury, Massachusetts

Sudbury Water District  
199 Raymond Road  
Sudbury, Massachusetts

May 16, 2023  
7:16 p.m.

Pursuant to the Special Warrant dated the 31st day of March 2023, signed by Joshua M. Fox, Robert E Boyd, Jr., Robert H. Sheldon Board of Water Commissioners, served according to law by Susan O'Connor, District Clerk, the Special Meeting of the Sudbury Water District of Sudbury was held at the Sudbury Water District, 199 Raymond Road, Sudbury, Massachusetts, on May Sixteenth Two Thousand Twenty-Three.

The meeting was called to order at seven sixteen in the evening, a quorum being present.

**Article 1.** To see if the District will vote to transfer the sum of \$100,000.00 from the account "Free Cash" to the account established as "Reserve Fund."

Seconded

Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: "That the District transfer \$100,000.00 from "Free Cash" to be added to the account established as "Reserve Fund."

**Article 2.** To see if the District will vote to transfer the following sum or any other sum:

Move from Account	Move to Account	Sum
58070 Design/Replace Codjer Ln Main	58035 Construct Water Mains	\$104,366.21
32800 Fund Bal Designated Union Avenue	58083 High Pressure Area Design/Construction	\$155,609.92
32850 Fund Bal Designated Maynard Road	58035 Construct Water Mains	\$ 50,000.00
32750 Land Sale Fund Balance	58083 High Pressure Area Design/Construction	\$ 10,000.00

Seconded:

Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: That the District transfer the following sums:

Move from Account	Move to Account	Sum
58070 Design/Replace Codjer Ln Main	58035 Construct Water Mains	\$104,366.21
32800 Fund Bal Designated Union Avenue	58083 High Pressure Area Design/Construction	\$155,609.92
32850 Fund Bal Designated Maynard Road	58035 Construct Water Mains	\$ 50,000.00
32750 Land Sale Fund Balance	58083 High Pressure Area Design/Construction	\$ 10,000.00

There being no further business to come before the Special Meeting and upon a motion duly made and seconded it was voted unanimously that “THE SPECIAL MEETING BE ADJOURNED.”

The meeting adjourned at seven twenty-three in the evening.

A True Copy: Attest

Respectively submitted,  
Susan O’Connor, District Clerk

# SUPPLEMENTARY SHEET "A"

## WATER MAINS ADDED IN 2023

(Linear Feet)

New Subdivisions	Feet of Pipe	Main Size	Type	Additional Hydrants
		8"	DI	
		8"	DI	
		8"	DI	
		8"	DI	
		8"	DI	
		12"	DI	

Water Main Addition	Feet of Pipe	Main Size	Type	Additional Hydrants
		8"	PVC	
		6"	DI	
		8"	DI	
		10"	AC	
		12"	DI	
		16"	DI	

Installed 17 new hydrants on dead end roads from July 1st to August 30, 2023				17
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Total Hydrants Maintained by Sudbury Water District				990
Total Private Hydrants				78

## WATER MAINS ADDED & EXISTING

(Linear Feet)

Size / Type	Year End 2022	2023	Total Existing
16" DI	12,700		12,700
16" AC	3,760		3,760
12" CI	9,774		9,774
12" AC	36,600		36,600
12" DI	41,279		41,279
10" CI	3,844		3,844
10" AC	143,600		143,600
10" PVC	12,403		12,403
10" DI	34,150		34,150
8" CI	14,465		14,465
8" AC	246,791		246,791
8" PVC	36,867		36,867
8" DI	110,258		110,258
6" CI	5,438		5,438
6" AC	47,967		47,967
6" PVC	5,868		5,868
6" DI	3,658		3,658
4" AC	379		379
<b>Totals</b>	<b>767,401</b>		<b>767,401</b>

# SUPPLEMENTARY SHEET "B"

Water Use Billed/Finished Water Pumped Are Reported Per Calendar Year  
(Units in Thousands of Gallons)

Year	Billed	Pumped	Difference	Largest Day Amount	Largest Week Amount	Largest Month Amount
2014	523,090	607,093	84,003	June 30 3,361	July 20 to July 26 18,999	July 75,394
2015	547,512	680,154	132,642	Sept 9 3,698	May 24 to May 30 22,739	September 80,853
2016	549,526	678,626	129,100	June 26 3,963	June 19 to June 25 23,811	June 90,155
2017	484,703	598,516	113,813	July 21 3,101	August 27 to September 3 16,553	August 68,841
2018	496,595	592,662	96,067	June 20 3,418	June 17 to June 23 18,213	July 73,887
2019	479,439	563,577	84,138	July 10 2,630	July 9 to July 15 15,198	July 67,382
2020	484,811	635,613	150,802	June 22 3,616	June 15 to June 22 25,848	August 81,517
2021	479,082	598,510	119,428	June 9 3,298	June 1 to June 9 18,663	June 73,183
2022	490,569	608,397	117,828	July 24 3,097	July 23 to July 29 19,483	July 80,760
2023	434,883	542,005	107,122	May 31 2,732	May 25 to May 31 16,175	May 59,915

Registered Volume Withdrawal:	Well # 1	No longer in service
Registered Volume Withdrawal:	Well # 2A	1.0 MGD
Registered Volume Withdrawal:	Well # 3A	1.0 MGD
Registered Volume Withdrawal:	Well # 4	0.68 MGD
Registered Volume Withdrawal:	Well # 5	0.5 MGD
Permitted Volume Withdrawal:	Well # 6	0.72 MGD
Permitted Volume Withdrawal:	Well # 7	1.0 MGD
Registered Volume Withdrawal:	Well # 8A	0.79 MGD
Permitted Volume Withdrawal:	Well # 9	1.20 MGD
Permitted Volume Withdrawal:	Well # 10	0.69 MGD

MGD = Million Gallons per Day





