

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
MARCH 25, 2024

Chairperson Boyd called the open meeting to order at 5:02 p.m., and announced that the virtual version of the meeting was being recorded, and asked for each Commissioner to state their name for the record by roll call:

Board Members Present in Person: Joshua M. Fox, Commissioner – Present; Robert H. Sheldon, Commissioner - Present; and Robert E. Boyd, Jr., Commissioner and Chairperson - Present.

Board Members Present Virtually: None

Others Present in Person: Vincent J. Roy, Executive Director; Thomas S. Travers, Treasurer; Renee M. Adams, Customer Service Manager and Michael Abbondanzio, Foreman.

Others Present Virtually: None

1. REVIEW THE MINUTES FROM THE BOARD OF WATER COMMISSIONERS MARCH 5th and 15th, 2024, MEETING:

The Commissioners approved the Minutes for the Meeting of March 5, 2024, as amended. The motion for approval was made by Commissioner Fox, duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Commissioner - Aye
Robert E. Boyd, Commissioner and Chairperson – Aye

The Commissioners approved the Minutes for the Meeting of March 15, 2024, as amended. The motion for approval was made by Commissioner Fox, duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert H. Sheldon, Commissioner - Aye
Joshua M. Fox, Commissioner - Aye
Robert E. Boyd, Commissioner and Chairperson - Aye

2. REVIEW THE DIRECTOR’S MARCH 15th BI-WEEKLY REPORT:

Executive Director Roy presented his bi-weekly report to the Commissioners and addressed questions regarding the following topics:

LEAD SERVICE LINE (LSL) SURVEY

Commissioner Sheldon requested that Mr. Roy provide an update to the LSL project and stated that he had been informed that the State will further require that water suppliers provide information on iron and galvanized service pipes. Mr. Roy stated that Environmental Partners (EP) was near completion of their report and informed the Commissioners that the report had limited information because of inadequate historical data by the District. Mr. Roy stated that the District was no different from other water suppliers having similar issues with the lack of historical data. Mr. Roy also stated that Foreman Abbondanzio suggested using a post card that was being used by the Town of Maynard for soliciting water service information from their customers. Mr. Roy stated that he presented the idea to EP and would be discussing it further at their next project meeting.

BEAR MOUNTIAN

Treasurer Travers asked Customer Service Manager Renee Adams for an update on water billing collections for 136 Boston Post Road (Bear Mountain of Sudbury). Mrs. Adams stated that the District received payment from Bear Mountain for the 3rd quarter billing and that she was assured that payment of any outstanding balance would be sent this coming week.

NEW MONITORING REQUIREMENT UNDER NPDES PERMIT

Director Roy informed the Commissioners that the District received notice from the EPA of a new requirement for outfall monitoring of PFAS Analytes and Adsorbable Organic Fluorine (AOF) for the coming calendar year. Mr. Roy stated that the testing is a requirement under the District's National Pollution Discharge Elimination Systems (NPDES) permit for discharging filtration backwash water into nearby wetlands. The filtration water is discharged to drying bed lagoons for removing iron and manganese particles prior to discharge via an outfall pipe. Mr. Roy also informed the Commissioners that the District's outsourced water testing laboratory, R.I. Analytical, is able to perform the testing as required by the EPA. He also stated that he was awaiting a quote from R.I. Analytical to conduct the testing.

TOWN OF SUDBURY/SEWER PROJECT

Commissioner Sheldon asked Mr. Roy if he had any information on the Town's proposed sewer project. Mr. Roy stated that he did not but would reach out to the Town's Director of Public Works, Dan Nason, this coming week. Commissioner Sheldon stated that the Town was listed on MassDEP's Intended Use Plan listing for State Revolving Funds/Clean Water Projects (SRF) for possible financing towards a local sewer project. Commissioner Sheldon emphasized the importance of coordinating any future Town sewer project with District water main improvement projects. Commissioner Sheldon also emphasized the importance of vetting out the impacts of groundwater discharge from a wastewater treatment plant on aquifer protection areas.

There was no further discussion on the Director's Report.

3. REVIEW DRAFT EMPLOYEE POLICY HANDBOOK

Director Roy presented the draft employee handbook to the Commissioners to continue their review from February 6th meeting. The Commissioners reviewed the handbook, providing edits and comments through Page 19. The Commissioners asked Director Roy and Customer Service Manager Renee Adams to incorporate the edits into the draft policy for the Board's review at the next Commissioners meeting.

Conclusion of Open Meeting:

Commissioner Fox moved to conclude the open meeting and to move into executive session under Exception 2 of the Open Meeting Law, to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member, or individual and that the chair so declares and to not return to the Open Session at the conclusion of the Executive Session. The motion was duly seconded. The motion was subsequently approved unanimously by roll call:

Robert E. Boyd, Jr., Commissioner - Aye
Joshua M. Fox, Commissioner and Chairperson - Aye
Robert H. Sheldon, Commissioner - Aye

There being no further discussion the meeting adjourned at 6:45 p.m.