

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
APRIL 15, 2025

A quorum being present, Chairperson Sheldon called the meeting to order at 5:03 PM. He announced that the virtual version of the meeting was being recorded and requested those in attendance to state their name and title for the record by roll call:

Board Members Present in Person: Robert H. Sheldon, Commissioner and Chairperson - Present; Joshua M. Fox, Commissioner – Present; and Robert E. Boyd, Commissioner - Present.

Board Members Present Virtually: None.

Others Present in Person: Vincent J. Roy, Executive Director - Present; Thomas S. Travers, Treasurer - Present; Karen Moretti, Assistant Treasurer - Present; Michael Abbondanzio, Foreman – Present; Craig Blake, District Moderator; and Douglas Barth, of 286 Old Lancaster Road, Sudbury.

Others Present Virtually: none

1. Review and Vote to Approve the Minutes from the Board of Water Commissioners Meeting held on April 1, 2025.

The Commissioners reviewed and approved the minutes for the April 1, 2025, meeting, as amended. Commissioner Fox made the motion for approval, which was duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert E. Boyd, Commissioner - Aye

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Commissioner and Chairperson – Aye

2. Review of the Director's April 11, 2025, Bi-Weekly Report.

Director Roy presented his bi-weekly report, covering the following topics:

- Grant Application for Hydrant Leak Detection Units:
Commissioner Sheldon inquired about the reasoning behind the District not being awarded the recent grant application. Director Roy explained that the State had received 56 grant applications, out of which only 10 were approved. He further elaborated that the communities awarded the grant funding serve larger populations, thereby having a greater impact on the State's water conservation goals.
- Financial Report Meeting:
Treasurer Travers informed the Commissioners that he, Assistant Treasurer Karen Moretti, and Commissioner Sheldon attended a meeting earlier this afternoon with the District's financial advisor from Bartholomew and Company. Treasurer Travers reported that the District's investments have declined by approximately 2% in value since January but remain robust overall. He also noted that the District's OPEB obligations have remained stable since January, with the District maintaining approximately 96% funding

There were no further questions regarding the Director's Bi-Weekly Report.

3. Discussion on 89th Annual Meeting

Moderator Blake introduced Doug Barth of 286 Old Lancaster Road, Sudbury and informed the Commissioners of his qualifications and interest in serving as an interim Clerk for the upcoming annual meeting.

The Commissioners reviewed and edited the PowerPoint presentations for the 89th Annual meeting. They requested that Director Roy revise the warrant article's motions to align with the PowerPoint presentations in preparation for the next Commissioners' meeting, to which Mr. Roy agreed.

4. Vote to Award Wireless Communication Facility Contract/RFP 25-6

No action was taken on this matter. The Commissioners asked Director Roy to invite David Tivnan, a representative of Verizon, to attend the next meeting and further explain Verizon's plans for the proposed tower and related infrastructure, as well as Verizon's plans for working with the District and town to construct the tower. Director Roy agreed to the request.

5. Review Draft Employee Policy (Handbook).

Director Roy deferred discussion on this item to a future Commissioners' meeting.

Conclusion of Open Meeting

Commissioner Fox moved to conclude the open public meeting session and move into executive meeting session, not to return to the open public meeting session, under executive session "Exemption 3. To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and to review and vote to approve Executive Session Minutes for April 1, 2025 if the chair so declares." Chairperson Sheldon subsequently so declared. The motion was duly seconded by Chairperson Sheldon and was approved by a unanimous roll call:

Joshua M. Fox, Commissioner - Aye

Robert E. Boyd, Jr., Commissioners - Aye

Robert H. Sheldon, Commissioner and Chairperson - Aye

There being no further discussion, the meeting adjourned at 7:15 p.m.