

BOARD OF WATER COMMISSIONERS  
MINUTES FOR THE MEETING OF  
MAY 27, 2025

A quorum being present, Chairperson Sheldon called the meeting to order at 5:07 PM. He announced that the virtual version of the meeting was being recorded and requested those in attendance to state their name and title for the record by roll call:

Board Members Present in Person: Robert H. Sheldon, Commissioner and Chairperson - Present; Joshua M. Fox, Commissioner – Present; and Robert E. Boyd, Commissioner - Present.

Board Members Present Virtually: None.

Others Present in Person: Vincent J. Roy, Executive Director - Present; Thomas S. Travers, Treasurer - Present; Michael Abbondanzio, Foreman – Present; Karen Moretti, Assistant Treasurer – Present; and Renee Adams, Executive Administrator - Present.

Others Present Virtually: None

**1. Review and Vote to Approve the Minutes from the Board of Water Commissioners Meeting held on May 13, 2025.**

The Commissioners reviewed and approved the minutes for the May 13, 2025, meeting, as amended. Commissioner Fox made the motion for approval, which was duly seconded by Commissioner Sheldon, and approved by unanimous roll call:

Robert E. Boyd, Commissioner - Aye

Joshua M. Fox, Commissioner - Aye

Robert H. Sheldon, Commissioner and Chairperson – Aye

**2. Review of the Director's May 23, 2025, Bi-Weekly Report.**

Director Roy presented his bi-weekly report, covering the following topics:

- Well 5 Investigation/Study:

*Commissioner Fox asked Director Roy whether the District had sufficient funding for the proposed installation of a replacement well, as outlined in the current invitation for bids. Mr. Roy confirmed that the District has approximately \$200,000 in remaining grant funding. The estimated cost for installing the replacement well, including engineering oversight, is about \$180,000. This would be for the well without pump, motor, or structure. He noted that utilizing the grant money for the well installation now would benefit the District in the future when seeking funding for pump station upgrades and filtration system additions.*

- 4th Quarter billing:

*Director Roy informed the Commissioners that the 4th quarter billing had been mailed out on Friday, May 23rd. He also reported that water usage for the 4th quarter had decreased slightly—by approximately 4 million gallons compared to the previous 4th quarters. However, he noted that overall water usage for the year had increased by about 18 million gallons.*

- Hearing on Bruce Freeman Rail Trail:

*Commissioner Fox asked Director Roy whether the engineering consultant had addressed the District's concerns in the engineering design plans for the proposed Bruce Freeman Rail Trail. Mr. Roy stated that he and Foreman Abbondanzio attended the hybrid virtual meeting. He also noted that the plans addressed all but one of the District's concerns—the need for an access gate at the water main crossing leading toward the Raymond Road Water Treatment Plant. There are gates shown on both sides of the trail at the access to Well No. 7.*

There were no further questions regarding the Director's Bi-Weekly Report.

**3. Appointment of New Chairperson for the Board of Water Commissioners.**

Chairperson Sheldon moved to appoint Commissioner Joshua M. Fox as Chairperson of the Board of Water Commissioners effectively immediately. The motion was duly seconded by Commissioner Boyd and was approved 2-0, with Commissioner Fox abstaining:

Robert E. Boyd, Jr., Commissioners - Aye  
Robert H. Sheldon, Commissioner - Aye

**4. Execute Collective Bargaining Agreement.**

Director Roy presented the newly negotiated Collective Bargaining Agreement (CBA) between the District and the Massachusetts Laborers' District Council, representing Public Employees' Local Union 272 of the Laborers' International Union of North America, AFL-CIO, for execution. The agreement, effective from July 1, 2025, to June 30, 2028, incorporates the provisions outlined in the April 29, 2025, Memorandum of Agreement. Mr. Roy confirmed that both parties had thoroughly reviewed the terms and that the union members had ratified the agreement. The Commissioners proceeded to sign the CBA, concluding the matter without further discussion.

**Conclusion of Open Meeting**

Commissioner Fox moved to adjourn the open meeting. The motion was duly seconded by Chairperson Sheldon and was approved by a unanimous roll call:

Joshua M. Fox, Commissioner and Chairperson- Aye  
Robert E. Boyd, Jr., Commissioners - Aye  
Robert H. Sheldon, Commissioner - Aye

There being no further discussion, the meeting adjourned at 5:40 p.m.