

BOARD OF WATER COMMISSIONERS  
MINUTES FOR THE MEETING OF  
SEPTEMBER 2, 2025

A quorum being present, Chairperson Fox called the meeting to order at 5:01 PM. He announced that the virtual version of the meeting was being recorded and requested those in attendance to state their name and title for the record by roll call:

Board Members Present in Person: Robert H. Sheldon, Commissioner – Present; Joshua M. Fox, Commissioner and Chairperson – Present; and Robert E. Boyd, Commissioner –Present.

Others Present in Person: Vincent J. Roy, Executive Director - Present; Thomas S. Travers, Treasurer – Present; and Karen Moretti, Assistant Treasurer – Present.

Others Present Virtually: None

**1. Review and Vote to Approve the Minutes from the Board of Water Commissioners Meeting held on August 6, 2025, and August 29, 2025.**

The Commissioners reviewed the minutes for the August 6, 2025, meeting. Chairperson Fox moved to approve the minutes as amended. The motion was seconded by Commissioner Sheldon and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye  
Robert H. Sheldon, Commissioner – Aye  
Robert E. Boyd, Jr. – Aye

The Commissioners reviewed the minutes for the August 29, 2025, meeting. Chairperson Fox moved to approve the minutes as amended. The motion was seconded by Commissioner Sheldon and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye  
Robert H. Sheldon, Commissioner – Aye  
Robert E. Boyd, Jr. – Aye

**2. Review of the Director's August 29, 2025, Bi-Weekly Report.**

Director Roy presented his bi-weekly report, and there were no major questions or comments on the report.

**3. Sudbury Crossing Shopping Center – Request for Support of Treatment Flow Increase to BOH**

Director Roy presented the Commissioners with an email from Pio Lombardo, Wastewater Treatment Manager for Sudbury Crossing Shopping Center, located at 435 Boston Post Road. The email requested support for a proposal to the Board of Health seeking an increase in the site's permitted wastewater flow—from 9,600 gallons per day (gpd) to 9,990 gpd. This is still within the design capacity for the system. The purpose of the increase is to facilitate the occupancy of currently vacant tenant space. The Commissioners had no objections to Mr. Lombardo's appeal to the Board of Health for the additional permitted flow.

**4. Review Kleinfelder Draft Report/ Emergency & Long-Term Water Supply**

Director Roy deferred discussion on this topic to the next Commissioners' meeting.

**5. Extension of Verizon Antennae Lease Agreement at Willis Hill**

Director Roy deferred discussion on this topic to the next Commissioners' meeting.

**6. Discussion on Proposed Brewster Road Subdivision**

Director Roy deferred discussion on this topic to the next Commissioners' meeting.

**Conclusion of Open Meeting**

Chairman Fox moved to conclude the open public meeting session and move into executive meeting session, not to return to the open public meeting session, under executive session “Exemption 3. To approve Executive Session Minutes for August 5, 2025, and August 29, 2029, sessions, and to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the District, and the chair so declares.” Chairperson Fox subsequently so declared. The motion was duly seconded by Commissioner Sheldon and was approved by a unanimous roll call:

Joshua M. Fox, Commissioner and Chairperson - Aye

Robert H. Sheldon, Commissioner– Aye

Robert E. Boyd, Commissioner - Aye

There being no further discussion, the meeting adjourned at 6:46 p.m.