

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
FEBRUARY 25, 2026

A quorum being present, Chairperson Fox called the meeting to order at 5:05 PM. He announced that the virtual version of the meeting was being recorded and requested those in attendance to state their name and title for the record by roll call:

Board Members present in person: Robert H. Sheldon, Commissioner – Present; Joshua M. Fox, Commissioner and Chairperson – Present; and Robert E. Boyd, Commissioner –Present.

Others present in person: Vincent J. Roy, Executive Director - Present; Thomas S. Travers, Treasurer – Present; Mike Abbondanzio, Foreman – Present; Karen Moretti, Assistant Treasurer - Present; and Renee Adams, Executive Administrator – Present.

Others present virtually: Lawson Williams, District Counsel, appeared at 5:30 in preparation for attending Executive Session.

1. Review and Vote to Approve the Minutes from the Board of Water Commissioners Meeting held on February 3, 2026.

The Commissioners reviewed the minutes for the February 3, 2026, meeting. Commissioner Sheldon moved to approve the minutes as amended. The motion was seconded by Commissioner Boyd and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye
Robert H. Sheldon, Commissioner – Aye
Robert E. Boyd, Jr., Commissioner – Aye

2. Review Draft Employee Policy Manual.

Director Roy displayed the electronic version of the draft policy manual on the monitor for the Commissioners to review and edit. After approximately 45 minutes making modifications, the Commissioners agreed to temporarily pause the review in order to move into executive session.

Temporary Suspension of Open Meeting to Move into Executive Session at 5:50 pm

Chairperson Fox moved to temporarily conclude the open public meeting and enter executive session, with the intention of returning to open session upon its conclusion. The stated purpose of the executive session was pursuant to *Exemption 1* of the Massachusetts Open Meeting Law, to discuss the discipline or dismissal of, or complaints or charges brought against, an employee. The motion was duly seconded by Commissioner Sheldon and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye
Robert H. Sheldon, Commissioner– Aye
Robert E. Boyd, Commissioner - Aye

Return to Open Meeting at 6:37

Chairperson Fox entertained a motion by Commissioner Sheldon to reopen the public meeting to continue addressing the agenda items under discussion when the original open meeting was suspended to go into Executive Session. The motion was seconded by Commissioner Boyd, and Chairperson Fox declared the meeting open at 6:37.

Commissioner Fox subsequently moved to close the open meeting and postpone further discussions on agenda items to a future meeting. The motion was duly seconded by Commissioner Sheldon and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye
Robert H. Sheldon, Commissioner – Aye

Robert E. Boyd, Jr., Commissioner – Aye

There being no further discussion, the meeting adjourned at 6:40 p.m.