

BOARD OF WATER COMMISSIONERS
MINUTES FOR THE MEETING OF
MARCH 31, 2026

A quorum being present, Chairperson Fox called the meeting to order at 5:08 PM, and noted that Executive Director Vincent Roy was absent, and that Foreman Michael Abbondanzio was standing in. He announced that the virtual version of the meeting was being recorded and requested those in attendance to state their name and title for the record by roll call:

Board Members present in person: Robert H. Sheldon, Commissioner – Present; Joshua M. Fox, Commissioner and Chairperson- Present; and Robert E. Boyd, Jr., Commissioner – Present.

Others present in person: Michael Abbondanzio, Foreman; Renee Adams, Executive Administrator; Karen Moretti, Assistant Treasurer; and Tom Travers, Treasurer.

Others present remotely: None

1. Review and Vote to Approve the Minutes from the Board of Water Commissioners Meetings held on March 17, 2026, and March 23, 2026.

The Commissioners reviewed the minutes for the March 17, 2026, meeting. Chairperson Fox clarified that only elected commissioners, not all officials, need to acknowledge their presence, and the group removed unnecessary language about the chair declaring items when making a motion to go into executive session. There is only one “exemption” for which that is appropriate. Commissioner Boyd moved to approve the minutes as amended. The motion was seconded by Commissioner Sheldon and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye
Robert H. Sheldon, Commissioner– Aye
Robert E. Boyd Jr., Commissioner – Aye

The Commissioners reviewed the minutes for the March 23, 2026, meeting. Commissioner Boyd moved to approve the minutes as amended. The motion was seconded by Commissioner Sheldon and approved by unanimous roll call vote:

Joshua M. Fox, Commissioner and Chairperson - Aye
Robert H. Sheldon, Commissioner– Aye
Robert E. Boyd Jr., Commissioner - Aye

2. Review of the Director’s March 27, 2026, Bi-Weekly Report.

Director Roy had prepared his bi-weekly report, covering the following topics:

- East Street WTP/PFAS Treatment Project:
The meeting covered updates on the East Street plant completion, expected in August or September, and discussed a vessel hatch issue scheduled for review with the construction team next Thursday.
- Other Items Discussed:
Chairperson Fox inquired about a water main break and a false chlorine gas leak. Foreman Abbondanzio confirmed both were handled without major issues.

3. Review Draft Employee Policy.

The Commissioners decided to table the review of the draft Employee Policy Handbook.

Conclusion of Open Meeting

Chairperson Fox asked attendees if there were any questions or comments on the proceedings so far, because he was preparing to make a motion to close to open public meeting. There were no comments or questions.

Chairperson Fox moved to conclude the open public meeting session. The motion was duly seconded by Commissioner Sheldon and approved by a unanimous roll call:

Joshua M. Fox, Commissioner and Chairperson - Aye

Robert H. Sheldon, Commissioner– Aye

Robert E. Boyd, Jr., Commissioner - Aye

There being no further discussion, the meeting adjourned at 6:10 p.m.