

# 2025

## 90<sup>th</sup> Annual Report

### Sudbury Water District of Sudbury, Massachusetts

Proceedings for the Fiscal Year  
Ending June 30, 2025  
Special Meeting May 20, 2025

## OFFICIAL WARRANTS

Fiscal Year Ending 2026/2027

Annual Water District Meeting – May 19, 2026  
Special Water District Meeting – May 19, 2026

**Sudbury Water District**  
199 Raymond Road  
Sudbury, MA 01776

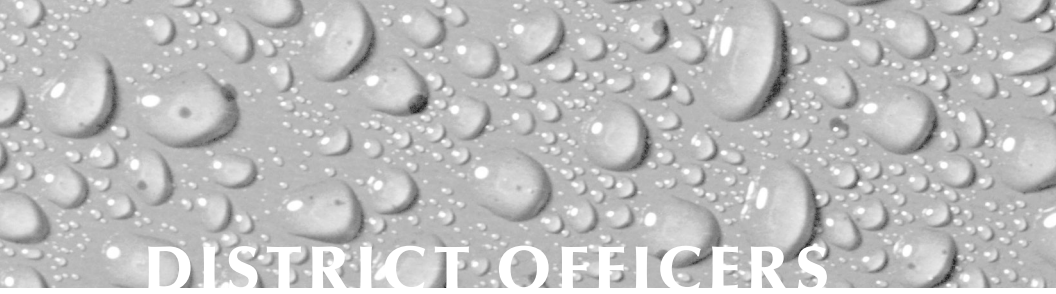
Elections 3:00 pm - 7:00 pm  
Annual Meeting 7:00 pm  
Special Meeting 7:15 pm



## Sudbury Water District

199 Raymond Road • P.O. Box 111 • Sudbury, MA 01776  
Phone (978) 443-6602 • Fax (978) 443-9587  
[customerservice@sudburywater.com](mailto:customerservice@sudburywater.com)

[sudburywater.com](http://sudburywater.com)



# DISTRICT OFFICERS

**MODERATOR**

Craig E. Blake Term Expires 2026

**DISTRICT CLERK**

Susan O'Connor Term Expires 2026

**BOARD OF WATER COMMISSIONERS**

Joshua M. Fox, Chairperson Term Expires 2026

Robert E. Boyd, Jr. Term Expires 2027

Robert H. Sheldon Term Expires 2028

**TREASURER**

Thomas S. Travers Term Expires 2026

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# WARRANT FOR THE 90th ANNUAL MEETING

## The Sudbury Water District of Sudbury, Massachusetts The Commonwealth of Massachusetts Middlesex, ss.

To Susan O'Connor, Clerk of the District,

Greetings:

*You are hereby required to warn the inhabitants of the Town of Sudbury who are legal voters within the territory of the Sudbury Water District of Sudbury, Massachusetts, the establishment of which is provided for in Chapter 100 of the Acts of the General Court of Massachusetts for the year 1934, to meet at the Sudbury Water District in said Town on Tuesday, the 19th of May 2026, at seven o'clock in the evening; then and there to choose by ballot in accordance with law, a Moderator, a Clerk, and a Treasurer, all for one year and one member of the Board of Water Commissioners for three years. The polls will open at three o'clock in the afternoon and remain open until seven o'clock in the evening.*

*And you are required to warn said voters that the Annual Meeting of the District will be held at the same location at seven o'clock in the evening on the aforementioned date, then and there to act on the following articles, to wit:*

**Article 1.** To hear and act on reports.

**Article 2.** To see if the District will vote to raise and appropriate or appropriate from available funds, the following sums of money for any and all necessary District purposes, for the fiscal year July 1, 2026, through June 30, 2027, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

Maintenance & Operations	3,054,221.00
Administrative Salaries	9,050.00
Audit / CPA	19,000.00
Legal	25,000.00
Insurance and Bonding	483,909.00
Principal on Notes and Bonds	682,806.00
Notes & Bonds/Interest & Expenses	125,800.00
Service Costs	15,000.00
Middlesex County Retirement	96,247.00
Emergency Reserve	75,000.00
DEP Assessment	5,094.00
<b>TOTAL BUDGET</b>	<b>\$4,591,127.00</b>

**Article 3.** To see if the District will vote to raise and appropriate or appropriate from available funds the sum of \$160,000.00, or any other sum, to be used for the account entitled "Equipment" for the purpose of acquiring various pieces of equipment for use by the District, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 4.** To see if the District will vote to raise and appropriate or appropriate from available funds the sum of \$310,000.00, or any other sum, to be used for the account entitled "General Extension" for emergency repair or replacement of water mains and appurtenances within the District, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 5.** To see if the District will vote to transfer from "free cash" the sum of \$200,000.00, or any other sum, to be used for the account entitled "New Meter Program" or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 6.** To see if the District will vote to raise and appropriate or appropriate from available funds the sum of \$100,000.00, or any other sum, to be used for the account "Well Repairs, Replacement, Engineering, and Redevelopment", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 7.** To see if the District will vote to transfer from "free cash" the sum of \$160,000.00, or any other sum, to be used for the account entitled "Future System Improvement/Maintenance", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 8.** To see if the District will vote to transfer from "free cash" the sum of \$155,000.00, or any other sum, to be used for the account entitled "Other Post-Employment Benefits Trust Fund", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 9.** To see if the District will vote to transfer from "free cash" the sum of \$25,000.00, or any other sum, to be used for the account entitled "Pension Stabilization Fund", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 10.** To see if the District will vote to transfer from "free cash" the sum of \$40,000.00, or any other sum, to be used for a new account entitled "Solar Panels Installation", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 11.** To see if the District will vote to transfer from "free cash" the sum of \$500,000.00, or any other sum, to be used for a new account entitled "Green Sand Media Replacement", or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 12.** To see if the District will vote to borrow under Chapter 44 of the Massachusetts General Laws the sum of \$8,412,000.00 or any other sum, to be used for a new account entitled "Phase 3 PFAS", to make infrastructure improvements for PFAS treatment of additional water sources, or act on anything relative thereto. (Submitted by the Board of Water Commissioners)

**Article 13.** To hear the report of the Clerk regarding the results of the election just concluded.

*And you are directed to serve this warrant by posting attested copies thereof in three or more public places within said District at least fourteen days before the time of meeting aforesaid; and you are further directed to give or cause to be given by delivering at each dwelling or mailing to each householder in the District a notice of such meeting at least fourteen days prior to the time of the meeting aforesaid and make due return of this warrant with your doings thereon to ourselves at or before the time the meeting aforesaid.*

Witness our hands this 14th day of April 2026

Joshua M. Fox , Chairperson  
Robert E. Boyd, Jr.  
Robert H. Sheldon

Board of Water Commissioners  
of the Sudbury Water District  
of Sudbury, Massachusetts

A True Copy, Attest:

Susan O'Connor, District Clerk

WARRANT FOR THE SPECIAL MEETING

of  
 May 19, 2026  
 The Sudbury Water District  
 of  
 Sudbury, Massachusetts  
 The Commonwealth of Massachusetts  
 Middlesex, ss.

To Susan O'Connor, Clerk of the District,

Greetings:

*You are hereby required to warn the inhabitants of the Town of Sudbury who are legal voters within the territory of the Sudbury Water District of Sudbury, the establishment of which is provided for in Chapter 100 of the Acts of the General Court of Massachusetts for the year 1934, that a special meeting of said District will be held at the Sudbury Water District in said Town on Tuesday, the 19th day of May, 2026, at 7:15 in the evening, then and there to act on the following articles, to wit:*

**Article 1.** To see if the District will vote to transfer from “free cash” the sum of \$100,000.00, or any other sum, to be added to the account entitled “Emergency Reserve”, or act on anything relative thereto. (Submitted by the Board of Water Commissioners).

Witness our hands this 17th day of March 2026

Joshua M. Fox , Chairperson  
 Robert E. Boyd, Jr.  
 Robert H. Sheldon

Board of Water Commissioners  
 of the Sudbury Water District  
 of Sudbury, Massachusetts

A True Copy, Attest:

Susan O'Connor, District Clerk

CONTROL SHEET

	2024/2025 Budget	2024/2025 Actual	2025/2026 Budget	2026/2027 Budget
<b>Maintenance &amp; Operation Control</b>	\$2,485,076.00	\$2,485,215.72	\$2,694,223.00	3,054,221.00
Salaries – Regular	\$1,292,969.00	\$1,289,181.04	\$1,358,723.00	\$1,524,721.00
Salaries – Overtime	68,607.00	52,390.86	72,000.00	72,000.00
Bank Service Charges	12,000.00	9,565.86	12,500.00	12,500.00
Computer	120,000.00	128,548.33	160,000.00	165,000.00
Chemicals	172,000.00	192,347.72	275,000.00	380,000.00
General	172,000.00	207,779.97	172,000.00	172,000.00
Utilities	410,000.00	359,504.70	370,000.00	425,000.00
Operating Supplies	22,000.00	13,830.20	22,000.00	22,000.00
Telephone	30,000.00	22,859.37	28,000.00	28,000.00
Vehicles	72,000.00	64,793.08	65,000.00	65,000.00
Medicare Contributions	20,000.00	19,644.69	23,000.00	23,000.00
FICA Contributions	7,500.00	2,663.33	4,000.00	4,000.00
Water Testing	69,000.00	111,372.91	115,000.00	145,000.00
Training	17,000.00	10,733.66	17,000.00	16,000.00

REPORT OF REVENUES

Budget Basis of Accounting · July 1, 2024 to June 30, 2025

Account Name	Annual Budget	Revenue	Variance Favorable (Unfavorable)
<b>Revenues</b>			
<i>Operating Revenues</i>			
» Water Charges		\$4,964,433	
» Demand Fees		62,925	
» Backflow		58,163	
» Service Installations		8,703	
» Miscellaneous		49,133	
» Cell Tower Leases		309,044	
» Earnings on Investments		298,617	
<b>Total Revenues</b>	<b>4,359,101</b>	<b>5,751,018</b>	<b>1,391,917</b>
<b>Other Available Funds/Sources</b>			
» Free Cash	1,545,000	1,545,000	
» Interim Loan, Bond Proceeds and Loan Authorization Carry Forwards	6,947,556	6,947,556	
<b>Total Other Available Funds/Sources</b>	<b>8,492,556</b>	<b>8,492,556</b>	
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$12,851,657</b>	<b>\$14,243,574</b>	<b>\$1,391,917</b>

Note: Water Charge revenues are reported on a budget basis (cash) not an accrual basis

# TREASURER'S REPORT

Balance Sheet · June 30, 2025

Assets	Enterprise Fund Water Operating Fund		Enterprise Fund Capital Projects Fund	Enterprise Fund Long-Term Debt	Fiduciary Fund Trust Funds	Total
Petty Cash	\$500					\$500
Cash	2,920,719					2,920,719
Investments:						
» Treasury Bonds	2,691,548					2,691,548
» Massachusetts Municipal Depository Trust	2,087,853		(776,434)		1,294,044	2,605,463
» Commonwealth Financial Network					3,500,102	3,500,102
Accounts Receivable Net of Allowance for Uncollectible Accounts:						
» Water Rates	78,985					78,985
» Miscellaneous	2,688					2,688
» Grants	358,986		72,545			431,531
» Backflow	(550)					(550)
» Due from Other Employees	193					193
Amount to be provided for Long-Term Debt				6,113,544		6,113,544
<b>TOTAL ASSETS</b>	<b>\$8,140,922</b>		<b>\$(703,889)</b>	<b>\$6,113,544</b>	<b>\$4,794,146</b>	<b>\$18,344,723</b>
<b>Liabilities and Fund Equity</b>						
Liabilities						
» Wages Payable	\$28,775					\$28,775
» Accounts Payable	264,161					264,161
» Sales Tax Payable	70					70
» Service Deposits Payable	5,497					5,497
» Withholdings Payable	70					70
» Unclaimed Checks	503					503
» Bond Anticipation Note - Interim Loan			2,162,969			2,162,969
» Bonds Payable				6,113,544		6,113,544
<b>Total Liabilities</b>	<b>299,076</b>		<b>2,162,969</b>	<b>6,113,544</b>		<b>8,575,589</b>
Fund Equity						
» Retained Earnings:						
» Reserved for Petty Cash	500					500
» Reserved for Continued Appropriations	2,210,291					2,210,291
» Reserved for Subsequent Year's Expense	1,230,000					1,230,000
» Restricted for Other Post Employment Benefits					3,500,102	3,500,102
» Restricted for Other Pension Stabiization Fund					58,808	58,808
» Restricted for System Development Stabilization Fund					1,235,236	1,235,236
Unreserved:						
» Designated Raymond Road Project			72,547			72,547
» Designated East Street Project			(2,939,405)			(2,939,405)
» Undesignated	4,401,055					4,401,055
<b>Total Fund Equity</b>	<b>7,841,846</b>		<b>(2,866,858)</b>		<b>4,794,146</b>	<b>9,769,134</b>
<b>TOTAL LIABILITES AND FUND EQUITY</b>	<b>\$8,140,922</b>		<b>\$(703,889)</b>	<b>\$6,113,544</b>	<b>\$4,794,146</b>	<b>\$18,344,723</b>

# REPORT OF EXPENDITURES

Budget Basis of Accounting · July 1, 2024 to June 30, 2025

Account Name	July 1, 2024 Continued Appropriations	Annual Budget	Transfers	Expenditures	June 30, 2025 Continued Appropriations	Unexpended Balance
<b>Maintenance &amp; Operations:</b>		\$2,485,076		\$102,906	\$2,485,216	\$102,766
<b>Articles:</b>						
» Administration Salaries		9,050		8,800		250
» Audit/CPA		15,500	1,500	17,000		
» Legal		25,000		24,027		973
» Insurance and Bonding		485,000		424,324		60,676
» Principal Loan/Note Payments		422,000		280,000		142,000
» Interest Loan/Note Payments		128,844		128,844		
» New Service Installations		15,000		3,270		11,730
» Middlesex County Retirement Assessment		167,851		167,851		
» DEP Assessment		5,780		5,780		
» Emergency Reserve		175,000	(132,341)			42,659
» Well Exploration	8,134				8,134	
» General Extension	1,041	300,000	1,794	302,835		
» Other Post Employment Benefits Trust Contribution		270,000		270,000		
» Pension Stabilization Fund Contribution		25,000		25,000		
» Equipment	26,851	130,000		128,337	28,514	
» New Meter Program		140,000	26,141	166,141		
» Well Repairs, Replace, Engineering & Redevelopment	151,578	225,000		124,374	252,204	
» Public Information & Education	2,219				2,219	
» Future System Improvements - Mains	168,074	160,000		266,757	61,317	
» Construct Water Mains		200,000		200,000		
» Bigelow Tank/Telemetry Study	39,539	(36,941)		2,598		
» P/D Water Master Plan	10,605	(10,605)				
» Well Improvement and Development	654,358				654,358	
» High Pressure Area Design	176,566				176,566	
» Well 5 Study Grant	283,267			108,545	174,722	
» Asset Management Grant	139,936			132,571	7,365	
» PFAS East Street Plant		6,697,572		2,502,316		4,195,256
» Lead Service Line Grant	78,009			78,009		
» PFAS Raymond Road Treatment Plant		249,984		177,437		72,547
» PFAS Design and Construction	400,211			8,535	391,676	
» Bigelow Tank Telemetry	106,465	(106,465)				
» SCADA Upgrade, Engineering and Construction	43,258	(43,258)				
» Water Audit Distribution System	100	(100)				
» Interconnection Study		150,000		149,025	975	
» Dehumidification Sys WTP/EAST ST		7,661		7,661		
» Design/Construct 4 & 6		559,708		107,467	452,241	
<b>Total Articles</b>	<b>2,290,211</b>	<b>10,366,581</b>	<b>(102,906)</b>	<b>5,817,504</b>	<b>2,210,291</b>	<b>4,526,091</b>
<b>TOTAL BUDGET BASIS</b>	<b>\$2,290,211</b>	<b>\$12,851,657</b>		<b>\$8,302,720</b>	<b>\$2,210,291</b>	<b>\$4,628,857</b>

# RECORD OF THE 89<sup>th</sup> ANNUAL MEETING

of  
The Sudbury Water District  
of  
Sudbury, Massachusetts

Sudbury Water District  
199 Raymond Road  
Sudbury, Massachusetts

May 20, 2025  
Election 3:00 p.m. – 7:00 p.m.  
Meeting 7:00 p.m.

Pursuant to the Warrant dated the 4th day of March 2025 signed by Robert H. Sheldon, Joshua M. Fox, and Robert E. Boyd, Jr., Board of Water Commissioners, served according to law by Susan O'Connor, District Clerk, the Annual Meeting of the Sudbury Water District of Sudbury was held at the Sudbury Water District, 199 Raymond Road, Sudbury, Massachusetts, on May Twentieth Two Thousand Twenty-Five.

The meeting was called to order at 7:00 in the evening, a quorum being present. Craig E. Blake, District Moderator, announced that he had examined the call of the meeting and District Clerk's return of service and found them to be in order.

At that time, the Moderator read to the meeting a letter from the Massachusetts Department of Revenue, Division of Local Services indicating the amount of "free cash" as of July 1, 2024, for the Sudbury Water District was \$2,543,702.00

Introduction of the persons sitting at the head table from left was as follows: Vincent J. Roy, Executive Director, Lawson Williams, Counsel, Joshua M. Fox, Robert H. Sheldon, Robert E. Boyd, Jr., Board of Water Commissioners, Thomas S. Travers, Treasurer, Doug Barth, Interim District Clerk, Karen Moretti, Office Manager/Assistant Treasurer and Renee Adams, Customer Executive Administrator. Unanimous consent was given to any non-member of the Sudbury Water District at the head table to speak to answer any questions that may arise.

A motion was made to dispense with the reading of the call of the meeting, the Clerk's return of service, and the text of the articles. The motion was seconded and passed by a unanimous vote.

**Article 1.** To hear and act on report.

Seconded

Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: "That the following reports be accepted as printed in the warrant for this meeting, as amended, subject to the correction of errors as and when found." (1) Record of May 21, 2024, Annual Meeting. (2) Record of May 21, 2024, Special Meeting

## SUDBURY WATER DISTRICT "STATE OF THE DISTRICT – 2025"

Welcome to the Sudbury Water District's Annual Meeting. At this time, I'd like to highlight some of the major activities at the District.

I'll start with PFAS, per- and poly-fluoroalkyl substances, also referred to as forever chemicals. Treating for PFAS was not on our radar ten years ago, but it's become a major issue not only in terms of our time and energy but also our capital improvement planning. Regulations started at the state level, and Massachusetts was one of the first to establish maximum concentration limits. The USEPA has now developed much more stringent regulations, and implementation of facilities to treat to those levels is scheduled to be required by 2029, although a press release from last week (May 14) suggests extending that deadline to 2031.

Our PFAS plant at Raymond Road began operation last August, and it reduces PFAS to non-detect concentrations, essentially zero. The East Street plant is now under construction and should come on line in a year or so. It's designed to produce equally PFAS-free water. That leaves Wells 4 and 6, also in the Raymond Road aquifer but a bit distant from the facilities here. We're looking into ways to treat those sources for PFAS and will be seeking funds for the design of treatment and/or transmission infrastructure at tonight's Annual and Special meetings. We will also be seeking additional funds for engineering oversight of construction at the East Street plant. Massachusetts DEP's delayed approval and additional startup requirements for the Raymond Road plant led to more work on the part of our consulting engineers than had been originally budgeted. As a result, we needed to use some of the PFAS funds planned for the East Street plant for their work during startup at Raymond Road, and those funds need to be replenished.

The Raymond Road and East Street PFAS plants were constructed and are being constructed with the assistance of \$9.5 million in zero-percent interest loans from the State Revolving Fund. On top of that, we received about \$1 million in principal forgiveness. We've also been active participants in a multi-district litigation, akin to a class-action lawsuit, looking at the manufacturers of aqueous film forming foam (AFFF). We're awaiting payment from the first group of manufacturers. We anticipate getting around \$3 million from that, which will help us offset PFAS-related costs.

Our existing infrastructure is aging and requires repairs all too frequently. Our next water main focus will be the Landham Road area, because we've had several breaks there recently. The Goodman Hill Tank is as old as the District itself, going back about 90 years, and that steel tank needs to be replaced. Our goal for its replacement is to dedicate it to a high-pressure zone to allow us to better serve those who live at higher elevations in town.

Despite all of our capital projects, we continue to be in an excellent financial position. Our rates are reasonable, with a tiered structure such that those who use minimal amounts pay the least. Our Other Post Employment Benefits (OPEB) is now 100 percent funded. Most other cities, towns, and districts would like to be even half of that. Although we are at this funding level, we will be asking for additional funding at tonight's meeting. We're now drawing it down somewhat to pay for benefits for current retirees, and the account is an investment, subject to market swings. We want to stay whole in case of potential downswings in the market.

We're also looking to add to our stabilization fund to hedge our position against anticipated higher contribution requirements to the pension system. Article 10 requests an additional \$25,000 for that account.

Our Special Meeting will be establishing two more stabilization accounts. We were advised by the Department of Revenue that fees collected from new services need to be part of free cash or put into a stabilization account. So, one article seeks approval to establish that account, and another will transfer funds we've collected to date into that account. Similarly, we need to set up another stabilization account into which we can deposit funds received from the AFFF litigation. I'm sure you're wondering why we can't just have one account. The short answer is our financial advisor has highly recommended that we keep them separate.

There's been a lot of other work going on – field activity, designs, and studies.

- We installed 23 new hydrants.
- We completed a leak-detection audit and repaired those leaks within 60 days of finding them, including six hydrant leaks and six water service leaks. Each hydrant leak is about 55,000 gallons per day. Each water service leak is about 84,000 gallons per day. Repairing them saves money and puts us in better stead with regulatory authorities. Because of our conservation efforts, we're using less than 60 gallons per person per day, and our unaccounted for water is less than 6 percent. Those are excellent numbers.
- Also on the leak-detection front, we were given – at no cost to the District – 50 innovative leak-detection devices to try out. Those devices are installed on hydrants and then, through triangulation and specialized acoustics, they find leaks or other anomalies in water flow in the system between the hydrants. If there's any downtime tonight, I'm sure our staff would be glad

to elaborate on this technology.

- We replaced 275 meters, a little short of our goal of replacing 300 per year.
- We tested 425 backflow prevention devices and conducted 412 cross-connection surveys, making sure drinking water is kept separate from fire-protection and other non-potable uses.
- We made 208 final readings of meters, related to property transactions.
- Our crew flushed hydrants last fall and are continuing with flushing this spring.
- We've continued to meet with the Town and its consultant on the Bruce Freeman Rail Trail with attention to protecting Well 7 and having access to our pipeline at the two locations where it crosses the trail.
- We've completed an inventory of our service connections as part of the federal Lead and Copper Rule. The focus was on identifying lead services. It's good news, but not unexpected, that we have no lead services. The side benefit for this SRF-grant-funded project was to create a fully comprehensive record of service materials.
- We've continued our investigation of Well 5, which is off Route 117 and currently not being used because of high iron and manganese. As we determine what to do with this source, the good news is that there's no detectable PFAS in the water. That work is 100 percent funded as a Housing Choice Grant.
- We have a \$250,000 Asset Management Grant to better track individual asset components, especially at our treatment plants.
- We're also looking into improved emergency connections with neighboring communities, essentially tying into the MWRA on a non-continuous basis. Permanent connections have some major logistical challenges and would come at prohibitive costs. However, having emergency connections makes sense, provided they're economically feasible. That study is close to completion.

Our staff does excellent work, operating our two treatment plants, our water mains, our storage tanks, and our eight wells; reading meters and sending out quarterly bills; rapidly responding to water main breaks and repairing them; monitoring water quality; and keeping the public aware of what we do through formal documents like the annual Consumer Confidence Report and day-to-day dialogue. We're proud that our office staff and licensed field personnel, with their highly valuable institutional knowledge, stay with the District. Other than retirements, we rarely see people leave. It's one thing to have good records and computerized data. However, during emergencies such as water main breaks, it's even better to have staff who can quickly pinpoint where a critical valve is and shut it off before a leak can cause greater damage.

That concludes my "State of the District" for this year. Now it's time to address the other articles on the warrants. Thank you again for participating in these meetings.

The Annual Meeting resumed at 7:28 p.m.

**Article 2.** To see if the District will vote to raise and appropriate or appropriate from available funds, the following sums of money for all necessary District purposes, for the fiscal year July 1, 2025, through June 30, 2026, or act on anything relative thereto. (Submitted by the Board of Water Commissioners.)

Maintenance & Operations	\$2,694,223.00
Administrative Salaries	9,050.00
Audit/CPA	18,000.00
Legal	25,000.00
Insurance and Bonding	512,270.00
Principal on Notes and Bonds	404,178.00
Notes & Bonds/Interest & Expenses	121,152.76
Service Costs	15,000.00
Middlesex County Retirement	109,228.00
Emergency Reserve	75,000.00
DEP Assessment	5,354.00
<b>Total Budget</b>	<b>\$3,988,455.76</b>

Seconded  
Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: "That the District raise and appropriate the sums of money set fourth in Article 2 of the Warrant this Annual Meeting for any and all necessary District purposes, for Fiscal Year July 1, 2025, through June 30, 2026."

Maintenance & Operations	\$2,694,223.00
Administrative Salaries	9,050.00
Audit/CPA	18,000.00
Legal	25,000.00
Insurance and Bonding	512,270.00
Principal on Notes and Bonds	404,178.00
Notes & Bonds/Interest & Expenses	121,152.76
Service Costs	15,000.00
Middlesex County Retirement	109,228.00
Emergency Reserve	75,000.00
DEP Assessment	5,354.00
<b>Total Budget</b>	<b>\$3,988,455.76</b>

**Article 3.** To see if the District will vote to raise and appropriate from available funds the sum of \$82,000.00 for the purpose of acquiring various pieces of equipment for use by the District.

Seconded  
Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: "That the District vote to raise and appropriate \$82,000.00 for the purpose of acquiring various pieces of equipment for use by the District."

**Article 4.** To see if the District will vote to raise and appropriate from available funds the sum of \$325,000.00 to be used for emergency repairs, or replacement of water mains and appurtenances within the District.

Seconded  
Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: "That the District raise and appropriate \$325,000.00 to be used for the emergency repairs or replacement of water mains and appurtenances within the District."

**Article 5.** To see if the District will vote to transfer from "free cash" the sum of \$200,000.00 to be [sudburywater.com](http://sudburywater.com) 12

used for the account entitled “New Meter Program/Replacement of Water Meters”, and costs relative thereto.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$200,000 for the for the account entitled “New Meter Program/Replacement of Water Meters.”

**Article 6:** To see if the District will vote to raise and appropriate from available funds the sum of \$150,000 to be used for “Engineering, Redevelopment, Repair, Maintenance, or Replacement” for parts of wells in use by the District.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District raise and appropriate \$150,000.00 to be used for “Engineering, Redevelopment, Repair, Maintenance, or Replacement” for parts of wells in use by the District.”

**Article 7.** To see if the District will vote to transfer from “free cash” the sum of \$250,000.00 to the account entitled “Future System Improvement/Maintenance” and associated costs.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfers \$250,000.00 from “free cash” to the account entitled “Future System Improvement/Maintenance.”

**Article 8.** To see if the District will vote to transfer from “free cash” the sum of \$155,000.00 to the account entitled “Other Post-Employment Benefits Trust Fund.”

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$155,000.00 to the account entitled “Other Post- Employment Benefits Trust Fund.”

**Article 9.** To see if the District will vote to transfer from “free cash” the sum of \$25,000 to be added to the account entitled “Pension Stabilization Fund.”

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$25,0000.00 to be added to the accountentitled “Pension Stabilization Fund.”

**Article 10.** To see if the District will vote to transfer from “free cash” the sum of \$200,000.00 to be added to the account entitled “PFAS Design/Construct.”

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$200,000.00 to be added to the account entitled “PFAS Design/Construct.”

**Article 11.** To see if the District will vote to transfer from “free cash” the sum of \$400,000.00 to be used for the account entitled “Wells 4 & 6 Design/Construct.”

UNANIMOUS VOTE: “That the District transfer from “free cash” \$400,000 to be added to the account entitled “Wells 4 & 6 Design/Construct.”

**Article 12.** To hear the report of the District Clerk regarding the results of the election just

concluded.

Seconded

Upon a vote by a show of cards, it was a:

UNANIMOUS VOTE: “That the District hears the report of the District Clerk regarding the results of the election just concluded.”

DISTRICT MODERATOR FOR ONE YEAR	
Craig E. Blake (Re-election)	147
Blanks	36
Other	0
Total	183

DISTRICT CLERK FOR ONE YEAR	
Susan O’Connor (Re-election):	149
Blanks:	34
Other:	0
Total:	183

DISTRICT TREASURER FOR ONE YEAR	
Thomas S. Travers (Re-election):	155
Blanks:	27
Other:	1
Total:	183

MEMBER OF THE BOARD OF WATER COMMISSIONERS FOR THREE YEARS	
Robert E. Boyd, Jr (Re-election)	149
Robert Crance (Candidate for Election)	34
Blanks:	0
Other:	0
Total:	183

There being no further business to come before the meeting and upon a motion duly made and seconded it was voted unanimously that “THE MEETING BE ADJOURNED.”

The meeting adjourned at 8:45 in the evening.

A True Copy: Attest

Respectively submitted,  
Susan O’Connor, District Clerk

Immediately after the close of the 89th Annual Meeting, Joshua M. Fox swore in Susan O’Connor as District Clerk for the term of one year. Susan O’Connor then swore in the following elected officials: Craig E. Blake as District Moderator for the term of one year, Thomas S. Travers as Treasurer for the term of one year, and Robert E. Boyd as Commissioner for the term of three years.

# RECORD OF THE SPECIAL MEETING

of  
The Sudbury Water District  
of  
Sudbury, Massachusetts

Sudbury Water District  
199 Raymond Road  
Sudbury, Massachusetts

May 20, 2025  
7:15 p.m.

Pursuant to the Special Warrant dated the 18th day of March 2025, signed by Robert H. Sheldon, Joshua M. Fox, Robert E. Boyd, Jr. Board of Water Commissioners, served according to law by Susan O'Connor, District Clerk, the Special Meeting of the Sudbury Water District of Sudbury was held at the Sudbury Water District, 199 Raymond Road, Sudbury, Massachusetts, on May Twentieth Two Thousand Twenty-Five.

The meeting was called to order at seven 7:15 in the evening, a quorum being present.

**Article 1.** To see if the District will vote to transfer from “free cash” the sum of \$100,000.00 to be added to the entitled account “Reserve Fund”.

Seconded  
Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer from “free cash” \$100,000.00 to be added to the entitled account “Reserve Fund.”

**Article 2.** To see if the District will vote to transfer the following sums.

Move from Account	Move to Account	Sum
58060 Study Bigelow Telemetry	58106 Wells 4 & 6 Design/Construct	\$36,941.39
58080 P.D Water Master Plan	58106 Wells 4 & 6 Design/Construct	\$10,604.70
58100 Bigelow Tank Telemetry	58106 Wells 4 & 6 Design/Construct	\$106,465.00
58102 SCADA Upgrade/Eng/Construct	58106 Wells 4 & 6 Design/Construct	\$43,257.65
58103 Water Audit Distribution System	58106 Wells 4 & 6 Design/Construct	\$100.00
58105 Dehumidification Sys WTP/EAST ST	58106 Wells 4 & 6 Design/Construct	\$112,338.82

Seconded  
Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: “That the District transfer the sums of money.”

**Article 3.** To see if the District will vote to establish a Special Purpose Stabilization Fund under MGL Chapter 40 section 5B to be known as the System Development Stabilization Fund Account. System Development Fund revenues shall be credited to the account.

Seconded  
Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: “That the District establish a Special Purpose Stabilization Fund under MGL Chapter 40 section 5B to be known as the System Development Stabilization Fund Account.”

**Article 4.** To see if the District will vote to transfer \$1,231,736.55 from the System Development Fund account to the System Development Stabilization Fund Account.

Seconded  
Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: “That the District transfers \$1,231,736.55 from the System Development Fund Account to the System Development Stabilization Fund Account.”

**Article 5.** To see if the District will vote to establish a Special Purpose Stabilization Fund under MGL Chapter 40 section 5B to be known as the Capital Projects Stabilization Fund Account. PFAS/AFFF claim Settlement disbursements shall be credited to the account.

Seconded  
Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: “That the District establish a Special Purpose Stabilization Fund under MGL Chapter 40 section 5B to be known as the Capital Projects Stabilization Fund Account.”

**Article 6.** To see if the District will vote to transfer \$525,000.00, or any other sum from the Receipts Reserved from the PFAS/AFFF settlements for Appropriation – PFAS/AFFF to the Capital Projects Stabilization Fund Account.

Seconded  
Upon a vote by show of cards, it was a:

UNANIMOUS VOTE: “That the District indefinitely postpone Article 6.”

The meeting adjourned at seven twenty-eight in the evening.

A True Copy: Attest

Respectively submitted,  
Susan O'Connor, District Clerk

## SUPPLEMENTARY SHEET "A"

### WATER MAINS ADDED IN 2025

(Linear Feet)

New Subdivisions	Feet of Pipe	Main Size	Type	Additional Hydrants
		8"	DI	
		8"	DI	
		8"	DI	
		8"	DI	
		8"	DI	
		12"	DI	
Water Main Addition	Feet of Pipe	Main Size	Type	Additional Hydrants
		8"	PVC	
		6"	DI	
		8"	DI	
		10"	AC	
		12"	DI	
		16"	DI	
				0
Total Hydrants Maintained by Sudbury Water District				1012
Total Private Hydrants				78

### WATER MAINS ADDED & EXISTING

(Linear Feet)

Size / Type	Year End 2024	2025	Total Existing
16" DI	12,700	12,700	12,700
16" AC	3,760	3,760	3,760
12" CI	9,774	9,774	9,774
12" AC	36,600	36,600	36,600
12" DI	41,279	41,279	41,279
10" CI	3,844	3,844	3,844
10" AC	144,480	144,480	144,480
10" PVC	12,403	12,403	12,403
10" DI	34,150	34,150	34,150
8" CI	14,465	14,465	14,465
8" AC	246,791	246,791	246,791
8" PVC	36,867	36,867	36,867
8" DI	105,416	105,416	110,258
6" CI	5,438	5,438	5,438
6" AC	47,967	47,967	47,967
6" PVC	5,868	5,868	5,868
6" DI	3,658	3,658	3,658
4" AC	379	379	379
<b>Totals:</b>	<b>770,681</b>	<b>770,681</b>	<b>770,681</b>

## SUPPLEMENTARY SHEET "B"

Water Use Billed/Finished Water Pumped Are Reported Per Calendar Year  
(Units in Thousands of Gallons)

Year	Water Use Billed	Finish Water Pumped	Difference	Largest Day Amount	Largest Week Amount	Largest Month Amount
2016	549,526	678,626	129,100	June 26 3,963	June 19 to June 25 23,811	June 90,155
2017	484,703	598,516	113,813	July 21 3,101	Aug 27 to Sept 3 16,553	August 68,841
2018	496,595	592,662	96,067	June 20 3,418	June 17 to June 23 18,213	July 73,887
2019	479,439	563,577	84,138	July 10 2,630	July 9 to July 15 15,198	July 67,382
2020	484,811	635,613	150,802	June 22 3,616	June 15 to June 22 25,848	August 81,517
2021	479,082	598,510	119,428	June 9 3,298	June 1 to June 9 18,663	June 73,183
2022	490,569	608,397	117,828	July 24 3,097	July 23 to July 29 19,483	July 80,760
2023	434,883	542,005	107,122	May 31 2,732	May 25 to May 31 16,175	May 59,915
2024	424,163	536,186	112,023	Oct 2,874	July 25 to July 31 14,700	July 61,403
2025	474,831	589,797	114,966	June 24 3,189	Jun 24 to 30 18,122	August 66,234

Registered Volume Withdrawal:	Well # 1	No longer in service
Registered Volume Withdrawal:	Well # 2A	1.0 MGD
Registered Volume Withdrawal:	Well # 3A	1.0 MGD
Registered Volume Withdrawal:	Well # 4	0.68 MGD
Registered Volume Withdrawal:	Well # 5	0.5 MGD
Permitted Volume Withdrawal:	Well # 6	0.72 MGD
Permitted Volume Withdrawal:	Well # 7	1.0 MGD
Registered Volume Withdrawal:	Well # 8A	0.79 MGD
Permitted Volume Withdrawal:	Well # 9	1.20 MGD
Permitted Volume Withdrawal:	Well # 10	0.69 MGD

MGD = Million Gallons per Day



